

**RULES AND REGULATIONS FOR PUBLIC INPUT**  
**AT LIBRARY BOARD MEETINGS**

1. Residents may speak during the designated Public Hearing section of regular board meetings.
2. Each speaker is required to register and indicate an intent to speak in advance of the Public Hearing section of each meeting.
3. Public representing a group are asked to indicate a limit of two spokespersons.
4. Each person may speak for a maximum of ten minutes.
5. Items of business introduced from the floor, including but not limited to intralibrary and personnel issues, will be ruled out of order and not acted upon at the meeting.
6. Verbal attacks on individual board or staff members will not be tolerated.
7. Interruptions, slanderous remarks and name-calling are forbidden.
8. When the Board conducts Special Board Meetings there will be no Public Hearing section.

Please refer to the *Sunshine Laws: A Handbook for School Board Members* (pp. 21-22).  
Albany: New York State School Board Association, 1991.

Adopted by the Board of Trustees of the  
Jericho Public Library January 13, 1997