

MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES JANUARY 14, 2025

CALL TO ORDER

Ms. Cole called the meeting to order at 4:40 pm in the Meeting Room.

Present were Ms. Jacobson, Ms. Cole, Mr. Weinstock, Ms. Smith, Ms. Cinquemani, Director, Ms. Medina, Clerk of the Board.

Ms. Dolowich and Mr. Truncale, Counsel were absent with prior notice.

PUBLIC HEARING

N/A.

MINUTES

- A. On a motion made by Mr. Weinstock and seconded by Ms. Cole, the Board approved the regular meeting minutes of December 10, 2024.

Yes – 4

No – 0

DEPARTMENT HEAD

N/A.

COMMUNICATIONS

N/A

FINANCIAL REPORT

Authorizations for Payment were individually examined and approved by the Board as follows:

- A. #2024 - 6 for \$123,048.14 - moved by Mr. Weinstock and seconded by Ms. Cole.

Yes – 4

No – 0

B. #2024 – 6B for \$274,807.51 – moved by Mr. Weinstock and seconded by Ms. Cole.

Yes – 4

No – 0

C. #2024 – 6A for \$1,500.00 – moved by Mr. Weinstock and seconded by Ms. Cole.

Yes – 4

No – 0

COMMITTEE REPORTS

N/A.

DIRECTOR' S REPORT

EMERGENCY HVAC INSTALLATION- Inter-County Mechanical Corp. installed the HVAC units on December 16 and they are operational. There were some issues addressed with the ignitor on Unit 1. We are pending the delivery of a communication board that will allow the units to be controlled online by the Building Management System (BMS).

BUILDING & GROUNDS- Nickerson installed the back panels on the storage units in the Information Center. We currently have a roof leak that is affecting the Teen Area. On January 10 the library will have a delayed opening due to building repairs; Eveready Roofing and Schumacher Plumbing will be fixing the drain and sealing that area of the roof. There are also asphalt and drain repairs that need to be done in the back parking lot and upper lot.

JERICHO SCHOOL DISTRICT- Ms. Cinquemani attended the Jericho School District Wellness Coalition meeting. A representative from the Nassau County Police Department detailed their program offerings to students, Jericho student Elaine Zhang presented the summer debate program that she runs for other students, and the coalition also discussed Narcan training. These meetings are always very informative.

NASSAU LIBRARY SYSTEM- A copy of the draft letter from NLS addressed to the Nassau County Civil Service Commission formally requesting to waive the residency requirement for Librarian, Assistant Director, and Director titles was given to the Board for review. Nassau County is currently the only county in New York State that requires this. Citing difficulties in hiring staff, and the impact on library services and current staff

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members, Ms. Cinquemani recommended to the Board that the Jericho Public Library sign this letter along with NLS and other Nassau libraries.

The library will be promoting the Nassau Library Quest from January 25 – March 3. For those familiar with the full Nassau Library Tours that happened in the summers of 2019 and 2023, this is a smaller version of the Tour. Library cardholders, regardless of age, are invited on the Quest. Participants will only have to travel to 10 participating Nassau Libraries to complete the Quest. Gameplay: participants will look for a stuffed Quest cat at each library they visit. The library will then mark their visit on their Quest map. When participants reach their 10th and final library, they will receive a prize and an entry into a grand prize raffle drawing. More information to be posted on the library website.

EMAIL NEWSLETTER & PROGRAMS- We encourage the Jericho community to take advantage of our wide variety of educational and recreational programs at the library.

Please check our monthly calendar for the latest information:

<https://www.jericholibrary.org/events/month>

Patrons can check our event calendar and see when our Meeting Room on the first floor is available for shared public use.

LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) DECEMBER 2024

CHILDREN'S DEPT PROGRAMS- 17

CHILDREN'S DEPT ATTENDEES- 428

TEEN DEPT PROGRAMS- 5

TEEN DEPT ATTENDEES- 66

ADULT DEPT PROGRAMS- 40

ADULT DEPT ATTENDEES- 794

NEW LIBRARY CARDS- 49

LIBRARY VISITORS- 6585

WIFI SESSIONS- 48,125

WEBSITE USERS- 4087

CIRCULATION CHECKOUTS- 11,363

SOCIAL MEDIA FOLLOWERS:

FACEBOOK- 1065

INSTAGRAM- 1149

TIKTOK- 518

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TWITTER (X)- 389

YOUTUBE- 140

HIGHLIGHTS:

JPL CONCERT- It was a full house (150 people) at the 'Traditions Doowop Concert'. Everyone had a great time and the audience was even singing along!

TEEN COMMUNITY SERVICE- Teens are encouraged to join the library Teen Advisory Board and to find community service opportunities at the library by visiting <https://www.jericholibrary.org/community-service>.

UNFINISHED BUSINESS

- A. Capital Improvements Plan. Tabled.
- B. Library Safety. Tabled.
- C. Fiscal Year 2025-2026 Budget. Tabled.

NEW BUSINESS

- A. On a motion made by Mr. Weinstock and seconded by Ms. Cole, the Board approved to unite with Nassau County Libraries and sign the letter to the Nassau County Civil Service Commission requesting to waive the residency requirement for Librarian I, Librarian II, Librarian III, Library Assistant Director, and Library Director.

Yes – 4

No – 0

- B. Next Board meeting date is Monday, February 10, 2025, at 4:00 PM location TBD.

PERSONNEL

SECOND PUBLIC HEARING

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There is a 3-minute time limit per individual in each period.

EXECUTIVE SESSION

ADJOURNMENT

- A. On a motion made by Ms. Jacobson and seconded by Ms. Smith, the Board adjourned at 6:16 pm.

Yes – 4

No – 0

Respectfully submitted,

Jessica Smith, Secretary

Fran Medina, Clerk of the Board