

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF  
TRUSTEES JUNE 10, 2025**

**CALL TO ORDER**

Ms. Cinquemani called the meeting to order at 4:10 pm in the Meeting Room.

Present were Ms. Cole, Ms. Smith, Ms. Dolowich, Ms. Cinquemani, Director and Mr. Truncale, Counsel. On phone Ms. Jacobson and Ms. Medina, Clerk of the Board. Mr. Weinstock was absent with prior notice.

**PUBLIC HEARING**

There is a 3-minute time limit per individual in each period.

**MINUTES**

- A. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board approved the meeting minutes of May 12, 2025.

Yes – 3

No – 0

**DEPARTMENT HEAD**

N/A.

**COMMUNICATIONS**

N/A.

**FINANCIAL REPORT**

Authorizations for Payment were individually examined and approved by the Board as follows:

- A. #2025 - 11 for \$69,598.32 - moved by Ms. Cole and seconded by Ms. Dolowich.

Yes – 3

No – 0

## **COMMITTEE REPORTS**

The Future of the Library Committee is creating a survey to gauge the community's interest level in the development and funding of the Jericho Public Library.

## **DIRECTOR' S REPORT**

**BUDGET VOTE-** The Jericho Public Library budget for fiscal year 2025/2026 passed by 75% (1012 yes, 335 no) and we thank the Jericho community for your continued support of library programs and services. Congratulations to Mr. Lawrence Weinstock on his re-election to the Board of Trustees.

**BUILDING & GROUNDS-** The large window (new) on the second floor started leaking after heavy rain. Ms. Cinquemani contacted our architect and construction manager. (BBS, SCC) This past week the contractor and subcontractor (AFL, Spartan) were on site to adjust the upper operating windows, add extra weep holes, touch up caulking on the outside, and to back caulk the inside. We will be keeping an eye on this.

The carpets in the building were cleaned. (Rainbow Cleaning) Old lighting fixtures in the Children's Office were repaired and replaced with safer and more efficient LED lighting. The remaining old lighting fixtures will be replaced with LED lighting and we are applying for a PSEG rebate. Lighting is being installed at the front seating area/patio, as well as electrical outlets. (Corkrey Electric Services Inc.) This week begins digging/probing at the outside wall of the Theater to find the source of an existing leak so it can be repaired. (Dream House Home Improvement Inc.) The structural columns on the first floor at the back of the building are rusting due to many years of water exposure. Ms. Cinquemani contacted our architect (BBS) for engineer and contractor proposals to examine the columns and determine the repair needed.

**DISCOUNT TICKETS-** This summer Jericho cardholders can take advantage of our discount tickets to Adventureland, Long Island Aquarium, Splish Splash, and Wildlife Conservation Society. Visit <https://www.jericholibrary.org/museum-passes> or call the Circulation desk for further information.

**LIBRARY OF THINGS-** JPL staff have been working diligently to bring the community our very first Library of Things.

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**JERICHO SCHOOLS-** Ms. Cinquemani attended the annual JUFSD Every Student Succeeds Act (ESSA) (TITLE Grants) Consultation and Collaboration meeting as a community stakeholder.

**WEBSITE TRANSLATION-** When you visit our website you can choose to view the information in another language. Powered by Google Translate.

**SUMMER READING-** Color Our World at the library! Head to the library on Saturday June 21 from 1pm to 3pm for our Summer Reading Kickoff Event- there are programs for everyone. (Children, Teens, and Adults) There will be raffles, karaoke, Lego stamping, ice cream, photo ops, chalk the walk, virtual reality headsets and more! Ms. Simmons and Ms. Moakley visited Jericho school district elementary schools to promote this year's summer reading program.

**TECHNOLOGY-** Join us for an exciting and eye-opening program series that explores the world of artificial intelligence and its impact on our lives, work, and future. Open to all.

**6/10 - Introduction to Generative AI** - This program is an overview of generative AI technologies like ChatGPT with example prompts geared towards improving workplace and personal productivity.

**7/9 - ChatGPT for Productivity** - ChatGPT is a powerful tool that can be leveraged to act as a virtual assistant, a copywriter, and more. Learn the basics of using the free version of ChatGPT.

**7/19 - Media Literacy in an AI World** - As artificial intelligence (AI) advances, its potential to generate persuasive disinformation will grow. Learn strategies to avoid getting fooled and deceived.

**EMAIL NEWSLETTER & PROGRAMS-** We encourage the Jericho community to take advantage of our wide variety of educational and recreational programs at the library. Please check our monthly calendar for the latest information:

<https://www.jericholibrary.org/events/month>

Patrons can check our event calendar and see when our Meeting Room on the first floor is available for shared public use.

#### **LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) MAY 2025**

CHILDREN'S DEPT PROGRAMS- 28

CHILDREN'S DEPT ATTENDEES- 816

TEEN DEPT PROGRAMS- 6

TEEN DEPT ATTENDEES- 69

ADULT DEPT PROGRAMS- 68  
ADULT DEPT ATTENDEES- 1249

NEW LIBRARY CARDS- 24

LIBRARY VISITORS- 7555

WIFI SESSIONS- 70,664

WEBSITE USERS- 4516

CIRCULATION CHECKOUTS- 11,945

**SOCIAL MEDIA FOLLOWERS:**

FACEBOOK- 1074

INSTAGRAM- 1185

TIKTOK- 677

TWITTER (X)- 395

YOUTUBE- 137

**HIGHLIGHTS:**

RAINBOW GRILLED CHEESE- Teens had a fantastic time at this colorful 'summer reading theme' inspired cooking program.

BOOK DISCUSSION- The energy was amazing at the Chinese book discussion! There were many attendees.

**UNFINISHED BUSINESS**

- A. Building Column Proposal. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved authorization to spend up to \$2000 to evaluate one building column first to determine the extent of the repair work needed.

Yes -3

No – 0

- B. Board Meeting Dates – Tabled.

**NEW BUSINESS**

- A. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board accepted the \$5000 donation from Dr. D. Peters and Mr. E. Peters c/o the Charles Grunfeld Foundation. We thank them for their continued generosity to the library.

Yes -3

No – 0

- B. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved to gift Jericho Tribune/Syosset-Jericho Tribune microfilm reels to Hofstra LI Studies Institute and the Syosset Library.

Yes -3

No – 0

- C. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved the NLS Memorandum of Organization Amendments.

Yes – 3

No – 0

- D. On a motion made by Ms. Cole and seconded by Ms. Smith, the Board approved the Library of Things Policy.

Yes – 3

No - 0

- E. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board approved revisions to the Use of Library Facilities and Behavior Policy.

Yes – 3

No - 0

- F. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved the renewal of the Regan Agency/Utica Workers Compensation Policy.

Yes – 3

No - 0

- G. Next Board meeting date is July 9, 2025, at 4:30 PM in the Meeting Room.

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Yes – 3

No – 0

### **PERSONNEL**

- A. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board approved the appointment of Ms. Peggy Fitzmaurice, Full Time Typist Clerk at the starting salary as discussed in executive session, effective June 30, 2025.

Yes – 3

No – 0

### **SECOND PUBLIC HEARING**

There is a 3-minute time limit per individual in each period.

### **EXECUTIVE SESSION**

- A. On a motion made by Ms. Dolowich and seconded by Ms. Smith, the Board entered executive session at 5:32 pm.

Yes – 3

No – 0

- B. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board exited executive session at 5:35 pm.

Yes – 3

No – 0

### **ADJOURNMENT**

- A. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board adjourned at 5:36 pm.

Yes – 3

No – 0

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Respectfully submitted,

Jessica Smith, Secretary

Fran Medina, Clerk of the Board

NOT YET APPROVED