

JERICHO PUBLIC LIBRARY
CODE OF CONDUCT

Public service areas of the Library are openly and freely available to serve the reading, reference and informational needs of the public. Persons entering the Library during its hours of operation are entitled to all privileges unless they violate any of the following regulations:

- 1) A quiet and orderly atmosphere shall prevail at all times. Talking shall be strictly limited to quiet tones and low voices. Respect for other Library users must be maintained.
- 2) Use of cell phones is permitted in designated areas of the Library provided the calls are conducted in a quiet and respectful manner. Cell phone use is prohibited on the second floor and in the Children's Room.
- 3) Furnishings are not to be rearranged by patrons. Seating arrangements are limited to four persons to a table.
- 4) Food and beverages are permitted in the café area on the first floor. Covered beverages are allowed in Library public areas with the exception of Computer Areas and in the Theater.
- 5) Smoking, e-cigarettes, and vaping are not allowed on Library premises.
- 6) E-bikes, e-scooters, bicycles, and skateboards are not permitted inside the Library building.
- 7) The Library is not responsible for items left unattended at the library.
- 8) Improper conduct or improper use of Library facilities shall include the following:
 - A) Disregarding instructions given by Library staff.
 - B) Public disturbance.
 - C) Using obscene or abusive language or gestures.
 - D) Harassment or threatening behavior.
 - E) Engaging in sexual conduct or lewd behavior.
 - F) Gambling and unauthorized games.
 - G) Distributing or displaying pamphlets, flyers, signs, or posters on Library premises, unless approved in advance by the Library.
 - H) Using, possessing, selling, or appearing under the influence of alcohol or drugs.
 - I) Loitering either indoors or on outdoor premises.
 - J) Stealing and vandalism.
 - K) Selling any goods or services.
 - L) Violence to any person on Library premises.
 - M) Monopolizing Library space or resources to the exclusion of others.
 - N) Blocking access to aisles, stairways, or emergency exits – including sitting on staircases – which creates a safety hazard.
 - O) Engaging in any activity that violates federal, state, local, or other applicable law or Library policies.

Any other activities on Library premises or while participating in virtual Library programs, determined by the library staff to be disruptive or destructive to the operation of the library, its patrons, and equipment are prohibited.

Any person caught stealing or mutilating Library materials will be subject to criminal charges or any other actions deemed appropriate by the Board of Trustees. Abuse of Library property, theft of property, or vandalism may result in the barring of that person from the Library for a period of time to be determined by the Director. Any minor found abusing Library material or property will be subject to the above regulations and parents will be notified immediately and may be held liable for the damage.

A patron who behaves in an objectionable manner or violates established Library Board Policy - either in the Library or while participating in virtual programs - will be asked to leave the premises immediately or will be removed from the virtual program. The Director may suspend that person's Library privileges for a period of time, during which the patron will be ineligible to use Library services (including in person and virtual programs). If a patron refuses to leave Library property when directed by staff, the police will be called.

APPEAL

Suspension of Library privileges may be appealed to the Library Board of Trustees. Request for a hearing must be made in writing to the Library Board of Trustees within thirty (30) days of suspension.

QUIET ROOMS

Absolutely no conversation is permitted in the Quiet Rooms.

Note: Refusing to comply with reasonable directives of the Library staff can result in expulsion from the Library premises.

Adopted by the Board of Trustees of the	
Jericho Public Library	November 9, 1976
Revised	October 17, 1978
Revised	April 10, 1989
Revised	November 7, 1994
Revised	January 9, 1995
Revised	March 13, 1995
Revised	October 7, 1997
Revised	March 12, 2001
Revised	April 14, 2016
Revised	December 11, 2017
Revised	May 14, 2018
Revised	March 9, 2021
Revised	June 10, 2025
Revised	September 9, 2025