

MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES FEBRUARY 10, 2026

CALL TO ORDER

Mr. Weinstock called the meeting to order at 4:04 pm in the Meeting Room.

Present were Ms. Cole, Ms. Smith, Mr. Weinstock, Ms. Cinquemani, Director, Ms. Medina, Clerk of the Board and Mr. Truncale, Counsel.

Ms. Jacobson was absent with prior notice.

Ms. Jill Sanders from Cullen & Danowski.

PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

MINUTES

- A. On a motion made by Ms. Cole seconded by Mr. Weinstock, the Board approved the meeting minutes of January 20, 2026.

Yes – 3

No – 0

DEPARTMENT HEAD

N/A.

COMMUNICATIONS

FINANCIAL REPORT

On a motion made by Ms. Cole and seconded by Ms. Smith, the Board approved authorizations for payments as follows.

- A. Authorization for Payment #2026 – 7 for \$141,455.58
- B. Authorization for Payment #2026 – 7B for \$289,770.47

Yes – 3

No – 0

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DIRECTOR' S REPORT

AUDIT- Cullen & Danowski has completed the annual audit. Ms. Jill Sanders will present to the Board of Trustees.

TAX CAP RESOLUTION- Public libraries in New York pass a tax cap override resolution annually as a precautionary step to ensure they can meet operating expenses without penalty, and ensure compliance with NYS comptroller regulations.

BUILDING & GROUNDS- The library building is aging, and there is currently a steady stream of building repairs and construction projects needed to maintain a safe environment. The large window on the second floor is still leaking, and we are waiting for the contractors (AFL/Spartan) to receive manufacturer parts to fix this issue. It is recommended to install the parts in the spring as there could be issues with the cold temperatures. Electronix conducted an emergency installation of a new fire panel to replace the old, malfunctioning, and obsolete panel. The new panel is installed and working, but there are now some other issues that we are working to resolve with Electronix. The columns under the overhang will need new steel beam sections. Renu (contractor) has provided a state contract proposal for the beams. JC Broderick has provided a proposal for required environmental testing. Next steps would include Board approval to move forward, so SED approval can be obtained and we can meet the timeline for NYS construction aid applications.

BUDGET- Each year we work to provide a fiscally responsible budget. Library funding reflects our plan of service for the community, and we continue to enhance the exemplary programs and resources that the Jericho community has come to expect.

NEWSLETTER & PROGRAMS- We encourage the Jericho community to take advantage of the wide variety of educational and recreational programs offered at the library. Please check the monthly calendar for the latest information: <https://www.jericholibrary.org/events/month> Patrons can check the event calendar and see when our Meeting Room on the first floor is available for shared public use. We have added a language translation feature on our website, powered by Google, to more easily peruse the event calendar in other languages. Never miss a program! Sign up to receive the monthly email newsletter: <https://www.jericholibrary.org/newsletter>

LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) JANUARY 2026

CHILDREN'S DEPT PROGRAMS- 22
CHILDREN'S DEPT ATTENDEES- 321

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TEEN DEPT PROGRAMS- 8
TEEN DEPT ATTENDEES- 59

ADULT DEPT PROGRAMS- 64
ADULT DEPT ATTENDEES- 957

NEW LIBRARY CARDS- 48

LIBRARY VISITORS- 9684

WIFI SESSIONS- 46,531

WEBSITE USERS- 8690

CIRCULATION CHECKOUTS- 10,147

SOCIAL MEDIA FOLLOWERS:

FACEBOOK- 1129
INSTAGRAM- 1240
TIKTOK- 968
TWITTER (X)- 409
YOUTUBE- 138

HIGHLIGHTS:

CHILDREN'S DEPARTMENT- Come join the activities in the Children's Department. We are excited to offer our very first Winter Reading Program! Sign up for one of our many programs (children recently learned how to knit!) or decorate a mitten for the mitten tree. Sign up has started for the Book Buddies program which partners Children and Teen volunteers for reading fun.

CIRCULATION DEPARTMENT- Our staff members at the Circulation desk are happy to help you check out Library of Things, Museum Passes, and our many other library items. Visit the desk and say hello!

ADULT PROGRAMS- We were pleased to see patrons warm up and come into the library to enjoy our programs. Don't miss out! Sign up to receive our email newsletter and get all the latest program information. These programs were full in January: Cooking with Mary Maguire, Glass Votive, Sound Healing, Knitting, Art Reception (85 people), and Chinese Book Discussion (50 people)!

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ADJOURNMENT

- A. On a motion made by Ms. Smith and seconded by Mr. Weinstock, the Board adjourned at 4:50 pm.

Yes – 3

No – 0

Respectfully submitted,

Jessica Smith, Secretary

Fran Medina, Clerk of the Board