

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY**  
**BOARD OF TRUSTEES APRIL 8, 2019**

**I. CALL TO ORDER.**

Mrs. Jacobson called the meeting to order at 7:20 P.M. in the Meeting Room.  
Present were: Mrs. Jacobson, Mr. Smith, Mr. Cheung, Mrs. Cole, Mrs. Brenner,  
and Mrs. Dobler.

Absent with prior notice: Mr. Diamond.

**II. MINUTES.**

A. On a motion made by Mrs. Cole and seconded by Mr. Smith, the minutes of the March 11, 2019, Board meeting were accepted as presented.

Yes - 4

No - 0

**III. PUBLIC HEARING.**

There is a 3-minute time limit per individual in each period.

**IV. DIRECTOR' S REPORT.**

Interior Renovation. Mrs. Brenner sent a letter to the Jericho School District informing them that the Library Board passed a resolution to propose a bond issue in the amount of \$9,000,000. The Jericho School Board of Trustees passed a Library Bond Proposition at their March 21, 2019, Board Meeting. The Bond Referendum will be on the May 21, 2019, ballot. Kwan Cheung, Gloria Jacobson, and Mrs. Brenner attended the School Board meeting on March 21, 2019, to answer any questions from the public regarding the proposed renovation.

Smoke Free Workplace Policy. The Smoke Free Workplace Policy was updated to include vaping. Vaping is the act of inhaling vapor produced by a vaporizer or electronic cigarette.

Kimco Realty Corporation. Mrs. Brenner received a phone call from Mr. Nick Brown, a representative from Kimco Realty Corp. Mr. Brown offered to meet with the Board to explain the proposed Marriott Residence Inn project at the Milleridge Inn.

State Report. The State Report has been completed and sent to NLS for review and to be forwarded to New York State as required.

Annual Report to the Public. Mrs. Brenner prepared an informational flyer

to be posted on the JPL website and on display in the Library building as required by the Commissioner of Education Minimum Standard for Public Libraries.

JHS Hall of Fame. Thursday, 4/4/2019, the Jericho School District held its annual program "The Jericho Hall of Fame" in the Theatre. This community program is a wonderful acknowledgement to former Jericho High School graduates.

Voting Rights Act. The United States Department of Justice has taken the position that school districts located in Nassau and Suffolk counties must comply with Section 2013 of the Voting Rights Act as having to provide all voting and ballot information in English and Spanish.

Nassau Library Tour. The Jericho Public Library will be participating in the first ever Nassau Library Tour being held from 7/1/19 - 8/30/19. Road trip to as many of Nassau's public libraries as you can to visit the library, explore nearby attractions, restaurants and parks. In each library there is a unique item to hunt for. The more libraries you visit the more prizes you will earn.

LED Project. Mr. Munozospina and the custodial staff have been replacing incandescent light bulbs with energy efficient LED bulbs. The past 6 months we have saved over \$3,300 compared to the same time period last year.

Workers Compensation. The Library is in receipt of a \$535 refund check from Workers Compensation as the result of a rate decrease.

**V. DEPARTMENT HEAD.**

N/A.

**VI. COMMUNICATION.**

N/A.

**VII. FINANCIAL REPORT.**

Authorizations for Payment were individually examined and approved for payment as follows:

A. #2019 - 9 for \$72,874.33 - moved by Mr. Cheung and seconded by Mr. Smith.

Yes - 4 No - 0

B. #2019 - 9A for \$1,205.65 - moved by Mr. Cheung and seconded by Mr. Smith.

Yes - 4 No - 0

C. #2019 - 9B for \$262,092.49 - moved by Mr. Cheung and seconded Mr. Smith.

Yes - 4 No - 0

D. #2019 - 9G for \$1,503.00- moved by Mr. Cheung and seconded by Mr. Smith.

Yes - 4 No - 0

**VIII. COMMITTEE REPORTS.**

N/A.

**IX. UNFINISHED BUSINESS.**

- A. Lothrop Contract. Tabled.
- B. SCC Contract. Tabled.

**X. EXECUTIVE SESSION.**

N/A.

**XI. PERSONNEL.**

- A. The Board accepted the resignation of Elizabeth Koenig, Librarian Part-Time, effective 3/1/2019.
- B. On a motion made by Mr. Smith and seconded by Mrs. Cole, the Board approved the appointment of William Finnegan, Cleaner Part-Time, at \$18.00 per hour, effective 4/18/2019.

Yes - 4 No - 0

**XII. NEW BUSINESS.**

A. State Report. On a motion made by Mr. Smith and seconded by Mrs. Cole, the Board approved the State Report for fiscal year 2017/2018.

Yes - 4

No - 0

B. Smoke Free Policy. On a motion made by Mr. Cheung and seconded by Mrs. Cole, the Board approved to amend the Smoke Free Policy to include no vaping.

Yes - 4

No - 0

C. Service Animal Policy. On a motion made by Mrs. Cole and seconded by Mr. Cheung, the Board approved a Service Animal Policy.

Yes - 4

No - 0

D. Next Board Meeting Date, Monday, May 13, 2019, at 7:00 p.m. in the Meeting Room.

**XIII. SECOND PUBLIC HEARING.**

There is a 3-minute time limit per individual in each period.

**IV. ADJOURNMENT.**

On a motion made by Mrs. Cole and seconded by Mr. Smith, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Edwin Smith  
Secretary

Mary Anne Dobler  
Clerk of the Board