

MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY
BOARD OF TRUSTEES FEBRUARY 11, 2019

I. CALL TO ORDER.

Mr. Diamond called the meeting to order at 7:02 P.M. in the Meeting Room. Present were: Mr. Diamond, Mr. Smith, Mr. Cheung, Mrs. Cole, Mrs. Brenner, and Mrs. Dobler.

Absent with prior notice: Mrs. Jacobson.

II. MINUTES.

A. On a motion made by Mr. Smith and seconded by Mrs. Cole, the minutes of the January 14, 2019, Board meeting were accepted as presented.

Yes - 4

No - 0

B. On a motion made by Mr. Smith and seconded by Mr. Cheung, the minutes of the February 7, 2019, Special Board meeting were accepted as presented.

Yes - 4

No - 0

III. PUBLIC HEARING.

There is a 3-minute time limit per individual in each period. Present at this meeting was Mr. Thomas Wassel.

Also present at this Board meeting was Mr. Sam Perlman. Mr. Perlman had questions for the Board regarding the renovation. He questioned the amount of the bond. Mr. Diamond explained to him that this amount was prepared by the construction manager and that in this estimate were things that are not visible in the square footage of the expansion such as excavation of the outside property and the installation of a fire sprinkler system, which also needs to be added to the existing building. Mr. Perlman suggested that these points be presented at the next renovation meeting to the public. Mr. Diamond thanked him for his input.

IV. DIRECTOR' S REPORT.

Renovation Public Forum. The Renovation Forum was held on Thursday, 1/24, at 7:30 p.m. in the Library's Theatre. Present were David Diamond, Ed Smith, Kwan Cheung, Denise Cole, representatives from the Architectural and Construction Management firms and Mrs. Brenner. Approximately 50 members of the

community attended. Mr. Diamond delivered a well-organized and informative PowerPoint presentation to the residents. Jim Lothrop, architect, also spoke to our patrons explaining how the renovation will fulfil the needs of the community regarding additional multi-purpose rooms and quiet spaces.

Interior Renovation. On Thursday, 2/7, Mr. Diamond, Mr. Smith, Mr. Cheung, Mrs. Cole, representatives from our Architectural and Construction Management firms and Mrs. Brenner attended the Jericho Schools Budget Meeting. Mr. Diamond once again delivered an informative PowerPoint presentation to the residents in attendance. We are also in receipt of the SCC, Construction Manager's contract.

SEQRA Letter. KGO Consulting, Inc., has been retained by the Board to assist with the administration of the State Environmental Quality Review Act (SEQRA) documentation. We received a favorable letter from the NYS Office of Parks, Recreation and Historic Preservation.

Budget 2019/2020. Mrs. Brenner presented the Board with the 2019/2020 budget for their review.

Science Fair Film. Science Fair is a documentary film that follow 9 Jericho students participating in the International Science and Engineering Fair. At the 7:00 p.m. showing of the film on Monday, 1/28, members of the public met with some students to discuss their projects on display. Dr. McCalla, Jericho research teacher, and the students participated in a lively Q & A session at the conclusion of the film.

Asphalt Repair. The Town of Oyster Bay Highway Department repaired the craters in the front of the Library's driveway allowing patrons stress-free navigation into the Library's parking lot.

Library Closing. Tuesday, 1/25, a gas odor was detected in the building. A Jericho patron, who is also a Jericho volunteer fireman, was in the building and called the fire department to assess the situation. National Grid was called and the building was evacuated. The fire department turned off the gas line to the building and the Library was closed at 8:00 p.m. Mrs. Brenner and Mr. Munozospina met with the National grid repairman who informed them that we needed a plumber to inspect the gas line for any leaks. On Wednesday, 1/26, our plumber and HVAC repairman determined that the source of the odor was from an HVAC repair that had taken place the day before. The Library was safely reopened at 12:00 noon.

Teen Article. The Jericho Library was included in a Newsday article about teens in Libraries. Mrs. Brenner is pleased that the Library is receiving positive recognition from the public.

Bullet Aid Money. We are in receipt of \$15,000 in Bullet Aid Money through the State Senate and former Senator Marcellino.

Library Area 8 Meeting. Henry Burney, Trustee of Oyster Bay Library, arranged for NLS Area 8 library directors to meet with newly elected State Senator Gaughran. The purpose of the meeting was to educate Senator Gaughran in the services that libraries provide to our communities. Senator Guaghan was an active participant in the discussion and was very receptive to our comments.

V. DEPARTMENT HEAD.

N/A.

VI. COMMUNICATION.

N/A.

VII. FINANCIAL REPORT.

Authorizations for Payment were individually examined and approved for payment as follows:

A. #2019 - 7 for \$144,800.32 - moved by Mr. Cheung and seconded by Mr. Smith.

Yes - 4 No - 0

B. #2019 - 7A for \$844.98 - moved by Mr. Cheung and seconded by Mr. Smith.

Yes - 4 No - 0

C. #2019 - 7B for \$280,144.33 - moved by Mr. Cheung and seconded Mr. Smith.

Yes - 4 No - 0

D. #2019 - 7G for \$10,500.00 - moved by Mr. Cheung and seconded by Mr. Smith.

Yes - 4 No - 0

VIII. COMMITTEE REPORTS.

N/A.

IX. UNFINISHED BUSINESS.

A. Lothrop Contract. Tabled.

X. EXECUTIVE SESSION.

On a motion made by Mr. Diamond and seconded by Mr. Cheung, the Board entered into Executive Session at 7:52 p.m.

Yes - 4

No - 0

The Board resumed regular session at 9:15 p.m.

XI. PERSONNEL.

A. On a motion made by Mr. Cheung and seconded by Mr. Smith, the Board approved the appointment of Ellen Schnerr, Page P/T, at \$14.98 per hour, effective 3/1/2019.

Yes - 4

No - 0

B. On a motion made by Mr. Smith and seconded by Mrs. Cole, the Board approved a 2 ½% raise for non-executive personnel, effective 7/1/2019.

Yes - 4

No - 0

C. On a motion made by Mr. Diamond and seconded by Mrs. Cole, the Board approved a \$4,500 raise for Mrs. Brenner, Director of the Jericho Public Library, effective 7/1/2019.

Yes - 4

No - 0

XII. NEW BUSINESS.

A. Resolution on Tax Cap. On a motion made by Mrs. Cole and seconded by Mr. Smith, the Board passed the following resolution:

Whereas, the adoption of the 2019/2020 budget for the Jericho Public Library may require a tax levy increase that exceeds the tax cap imposed by the state law as outlined in General Municipal Law Section 3-c adopted in 2011: and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members: now therefore be it

Resolved, that the Board of Trustees of the Jericho Public Library voted and approved to exceed the tax levy limit for 2019/2020 by at least sixty percent of the board of trustees as required by state law on February 11, 2019.

Yes - 4 No - 0

- B. SCC Contract. Tabled.
- C. Holiday Closing. On a motion made by Mrs. Cole and seconded by Mr. Smith, the Board approved to close at 12:30 p.m. on Friday, 4/19/2019.

Yes - 4 No - 0

- D. Next Board Meeting Date, Monday, March 11, 2019, at 7:00 p.m. in the Meeting Room.

XIII. SECOND PUBLIC HEARING.

There is a 3-minute time limit per individual in each period.

IV. ADJOURNMENT.

On a motion made by Mrs. Cole and seconded by Mr. Smith, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Edwin Smith
Secretary

Mary Anne Dobler
Clerk of the Board