

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY**  
**BOARD OF TRUSTEES JANUARY 14, 2019**

**I. CALL TO ORDER.**

Mr. Diamond called the meeting to order at 7:50 P.M. in the Meeting Room. Present were: Mr. Diamond, Mr. Smith, Mr. Cheung, Mrs. Cole, Mrs. Brenner, and Mrs. Dobler.

Absent with prior notice: Mrs. Jacobson.

**II. MINUTES.**

A. On a motion made by Mrs. Cole and seconded by Mr. Diamond, the minutes of the December 10, 2018, Board meeting were accepted as presented.

Yes - 4

No - 0

B. On a motion made by Mrs. Cole and seconded by Mr. Diamond, the minutes of the January 10, 2019, Special Board meeting were accepted as presented.

Yes - 4

No - 0

**III. PUBLIC HEARING.**

There is a 3-minute time limit per individual in each period.

**IV. DIRECTOR' S REPORT.**

Interior Renovation. Mrs. Brenner received a timeline for the Library Bond Referendum on May 21, 2019, from Hawkins Delafield & Wood LLP, Bond Counsel. Mrs. Brenner also received three construction manager proposals for the Board to review.

Renovation Public Forum. The Renovation Forum is being held on Thursday, 1/24/19, at 7:30 p.m. in the Library's theatre. Notices will be posted throughout the Library and on social media.

Budget 2019/2020. Mrs. Brenner presented the Board with the 2019/2020 operating budget for their review. Mrs. Brenner will continue to work with the Board to formulate an operating budget that is fiscally sound.

Marriott Residence Inn. The Birchwood Civic Association is holding its 1/15/19 meeting at the Jackson School Auditorium in anticipation of a large turnout. On the agenda are Kimco, owners of the Milleridge Village answering questions regarding their proposal to build a Marriott Residence Inn.

Science Fair Film. Science Fair is a documentary film that follow 9 Jericho students participating in the International Science and Engineering Fair. The Library will have 2 screenings of this engaging documentary on Monday, 1/28, at 2:00 p.m. and 7:00 p.m. At the evening screening students will be present for a Q & A session and to display their projects for the public.

Jericho High School Community Fair. On Thursday, 1/3/19, the Jericho Public Library was represented by Roseann Lewandowski, Children's Librarian; Gina Patronaggio, Teen Librarian; Vanessa Jambrone, Head of Circulation and Carlos Munozospina, Head of Technology Services. We attend this popular school event as an outreach to the community. Staff members engage with parents and students by distributing program pamphlets and brochures describing the various services the Library provides.

Theatre. The Theatre stage was recently updated with the latest HDMI connectivity to the projection room. We will now be able to use the computer system with our Theatre programs. A Bluetooth device was also installed to enhance the sound system.

Donation. Dr. and Mrs. Peters once again presented the Library with a generous donation check. Mrs. Brenner spoke with Dr. Peters to offer thanks on behalf of the Library Board and staff.

Local History Display Case. The theme of our Local History Display Case for January/February is: "It's Snow Wonderful: Winters in Olde Jericho.

**V. DEPARTMENT HEAD.**

N/A.

**VI. COMMUNICATION.**

N/A.

**VII. FINANCIAL REPORT.**

Authorizations for Payment were individually examined and approved for payment as follows:

A. #2018 - 6 for \$92,927.76 - moved by Mr. Cheung and seconded by Mrs. Cole.

Yes - 4 No - 0

B. #2018 - 6A for \$1,438.19 - moved by Mr. Cheung and seconded by Mrs. Cole.

Yes - 4 No - 0

C. #2018 - 6B for \$258,703.92 - moved by Mr. Cheung and seconded Mrs. Cole.

Yes - 4 No - 0

D. #2018 - 6G for \$581.50 - moved by Mr. Cheung and seconded by Mrs. Cole.

Yes - 4 No - 0

**VIII. COMMITTEE REPORTS.**

N/A.

**IX. UNFINISHED BUSINESS.**

A. Lothrop Contract. Tabled.

**X. EXECUTIVE SESSION.**

On a motion made by Mr. Diamond and seconded by Mr. Cheung, the Board entered into Executive Session at 8:40 p.m.

Yes - 4 No - 0

The Board resumed regular session at 8:51 p.m.

**XI. PERSONNEL.**

- A. The Board accepted the resignation of Issac Zamost, Page P/T, effective 12/31/2018.
- B. The Board accepted the resignation of Theo Bobetsi-Hafkin, Page P/T, effective 12/31/2018.
- C. On a motion made by Mrs. Cole and seconded by Mr. Cheung, the Board approved the appointment of Tali Robinson, Page P/T, at \$15.00 per hour, effective 1/28/2019.

Yes - 4

No - 0

**XII. NEW BUSINESS.**

- A. Project Manager Contract. On a motion made by Mr. Smith and seconded by Mr. Cheung, the Board approved to accept the proposal of SCC Construction Management Group as set forth on their letter dated December 13, 2018.

Yes - 4

No - 0

- B. SEQRA Services. On a motion made by Mr. Smith and seconded by Mr. Cheung, the Board approved to accept the proposal from KGO Consulting dated 1/16/19 for SEQRA services.

Yes - 4

No - 0

- C. Board Meetings. The Board approved to start all future Board Meetings at 7:00 p.m.
- D. Next Board Meeting Date, Monday, February 11, 2019, at 7:00 p.m. in the Meeting Room.

**XIII. SECOND PUBLIC HEARING.**

There is a 3-minute time limit per individual in each period.

**IV. ADJOURNMENT.**

On a motion made by Mr. Smith and seconded by Mr. Cheung, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Edwin Smith  
Secretary

Mary Anne Dobler  
Clerk of the Board