

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY
BOARD OF TRUSTEES JUNE 10, 2019**

I. CALL TO ORDER.

Mrs. Jacobson called the meeting to order at 7:30 P.M. in the Meeting Room. Present were: Mrs. Jacobson, Mr. Cheung, Mrs. Cole, Mr. Wassel, Mrs. Brenner, Mrs. Dobler and Mr. Truncale (Counsel).

Absent with prior notice, Mr. Ed Smith.

II. OATH OF OFFICE.

Administration and notarization of office to Mr. Tom Wassel. One copy of the notarized oath cards will be sent to the County Clerk for filing; one copy is filed behind the minutes in the official minutes book. Mr. Wassel was congratulated on his appointment to the Board.

III. MINUTES.

- A. On a motion made by Mrs. Cole and seconded by Mr. Cheung, the minutes of the May 13, 2019, Board meeting were accepted as presented.

Yes - 4

No - 0

IV. PUBLIC HEARING.

There is a 3-minute time limit per individual in each period. Present at this meeting was Mr. Christopher Ciminiello, representative of Kimco Realty, to discuss the Marriott Residence Inn project and to answer any questions from the Board. Mr. Ciminiello began by saying that Kimco Realty is one of the largest community shopping center owners in the United States. As a flagship property in its portfolio, the Long Island-headquartered ownership is committed to ensuring the long-term success of the hotel project and continued first-class operations of the entire Milleridge Inn – Jericho Commons property. He reiterated the hotel facts, design facts and project benefits that were previously given to the Board and the community and asked if the Board has any questions. Mr. Cheung was concerned about security at the hotel, and wanted to know how the traffic will affect the community. Mr. Ciminiello said that there will be a public hearing of the Zoning Board where this will be addressed. Mrs. Cole wanted to know who makes the decision to close the pedestrian pass or not. Mr. Ciminiello said that the Town of Oyster Bay will decide and that the design is flexible. Mrs. Brenner commented that the grounds were overgrown and unkempt; she wanted to know who was responsible for the upkeep of the property. Mr. Ciminiello replied that he will look into it. Mrs. Jacobson thanked Mr. Ciminiello for coming.

Also at this meeting was Mrs. Joan Bernstein, a patron of the Library for over 30 years. Mrs. Bernstein said that she sensed a tremendous dissention between Library patrons over the past couple of months. She wanted to know what sanctions are in place for solicitation in the Library and patron behavior. Mrs. Jacobson said that these are very valid concerns and deferred to Mr. Truncale (Library attorney) regarding sanctions. Mr. Truncale spoke about the Patron Behavior Policy that is in place at the Library and that he would be reluctant to make any amendments to the policy. Mr. Wassel also mentioned the Solicitation and Petition Policy that is in effect in the Library and that the handing out of flyers is in violation of that policy. Mrs. Jacobson thanked Mrs. Bernstein for taking the time to come to the meeting.

V. DIRECTOR'S REPORT

Budget Vote. Tuesday, 5/21, the Jericho community approved the Library's 2019/2020 budget. Gayle Dolovich was elected as a Library Trustee, replacing Edwin Smith. The Board welcomed and congratulated Gayle. Residents defeated the Bond proposition for our much needed proposed renovation project.

Trustee. Ed Smith's elected term as Library Trustee expires on June 30, 2019. Ed's commitment and knowledge will be missed by all.

Smoking Ban. In December, 2018, Governor Cuomo signed into law an amendment of Public Health Law 1399 stating "Smoking shall not be permitted and no person shall smoke within 100 feet of the entrances, exits or outdoor areas of any public or association library". Mrs. Brenner recommended to the Board that the Library not allow smoking or vaping anywhere on Library property. This is a clearer boundary and will end any confusion by patrons of where they are lawfully allowed to smoke.

Sunday Closing. The Library will be closed for summer hours starting Sunday, 6/23, and will reopen on Sunday, 9/8.

Innovative Conference. Carlos Munozospina, Head of Technology, and Lisa Jones, Librarian cataloger, attended the Innovative User Group (IUG) Conference in Phoenix, Arizona, from May 5-8. The personal interaction between JPL staff, vendors, Innovative employees and staff from libraries across the country is why it is vital to attend this conference.

Board Meeting Dates. The Board must decide on the Library's 2019-2020 Board meeting dates so that Denise Nash, from the school district, can collate all infor-

mation from various sources and send the 2019-2020 Jericho Public School calendar template to the printer.

T Mobile Hot Spots. The Library has purchased 20 T Mobile Hot Spot devices for our patrons' use. Hot Spots are router/modems which allow free internet connection for up to five devices within the continental U.S. These items are so popular with our patrons that Mrs. Brenner requested a change in the hold/reserve procedure. Currently a patron can place a hold on a Hot Spot as soon as they return the item. Mrs. Brenner would like to have the hold procedure for Hot Spots work the same way as the sought-after museum passes. Once you return a Hot Spot, you must wait 60 days before you can place a hold; this will allow numerous more patrons' access to T Mobile Hot Spots.

Computer Print Free Copies. Currently patrons receive three free black and white print or one color print per day per library card. Mrs. Brenner polled other Directors inquiring if their library offers free computer prints; of the 21 responding Directors, three libraries have some free prints and 18 offer no free prints. The Board decided to have patrons pay for all computer print copies.

Library Memories. During National Library Week, 4/7-4/13, patrons wrote a memory about their favorite experience at the Library. Mrs. Brenner placed a poster board on the first floor displaying residents' responses. Patrons were excited to read about others' fond Library memories.

Sexual Harassment Training. The New York State Senate recently passed a law aimed at strengthening and reforming the state's sexual harassment law. NLS has completed a coordinated order for Nassau Libraries with Kantola for the required training. Staff will be scheduled during work hours to complete the 1-hour individual tutorial via computer.

Syosset-Jericho Tribune. Betsey Murphy, our local history librarian, submitted a "Look Back in Time" article for the May 22-26 edition of the Syosset-Jericho Tribune. This is a great opportunity to inform our patrons of Jericho's past history.

Jericho Wellness Coalition. On Tuesday, 5/28, Mrs. Brenner attended the Jericho Wellness Coalition meeting at the high school. The mission of this focus group is "balancing academics and social learning" and is attended by school and community leaders. The topics discussed were vaping, teen suicide, bullying and Restorative Practices which is dialog between staff and students regarding conflict and behavior issues.

Telephone System. The Library's current 12-year old telephone system has been having a lot of issues with voice mail. Voice mail has crashed several times resulting in staff not being able to access their messages. The voice mail computer power source has crashed as well. The system is so old that parts are no longer available. Mrs. Brenner has two proposals for a new cloud-based phone system. Carlos, our IT employee, prefers the Altice proposal because they supply a separate network dedicated to the phone system. Jive does not offer that service; therefore, the phone system port would be incorporated into individual computers.

NYS Construction Aid Grant. Mrs. Brenner is applying for NYS Construction Aid to cover up to 50% of the cost to replace the curb with a handicap ramp and damaged concrete sidewalk near the book drop bins. The remainder of the project, asphalt repair and striping, would be paid from our current year budget.

Landscaping. The custodial staff has replaced dying, overgrown shrubs located near the book drop bins with colorful healthy shrubs. These new plantings also give parents a better site line when they drop off their children.

VI. DEPARTMENT HEAD.

N/A.

VII. COMMUNICATION.

N/A.

VIII. FINANCIAL REPORT.

Authorizations for Payment were individually examined and approved for payment as follows:

- A. #2019 - 11 for \$81,224.35 - moved by Mr. Cheung and seconded by Mrs. Cole.

Yes - 4

No - 0

- B. #2019 - 11A for \$507.09 - moved by Mr. Cheung and seconded by Mr. Wassel.

Yes - 4

No - 0

- C. #2019 - 11B for \$370,215.25 - moved by Mr. Cheung and seconded by Mr. Wassel.

Yes - 4

No - 0

- D. #2019 - 11G for \$918.00 - moved by Mr. Cheung and seconded by Mr. Wassel.

Yes - 4

No - 0

IX. COMMITTEE REPORTS.

N/A.

X. UNFINISHED BUSINESS.

- A. Smoking Ban. On a motion made by Mr. Wassel and seconded by Mrs. Cole, the Board agreed that smoking or vaping will not be allowed anywhere on Library property.

Yes - 4

No - 0

XI. EXECUTIVE SESSION.

N/A.

XII. PERSONNEL.

- A. On a motion made by Mr. Wassel and seconded by Mr. Cheung, the Board approved the appointment of Jorge Ochoa, Cleaner P/T, at \$18.00 per hour, effective 6/21/2019.

Yes - 4

No - 0

- B. On a motion made by Mr. Wassel and seconded by Mr. Cheung, the Board approved the appointment of Tali Robinson, Information Technology Aide P/T, at \$15.00 per hour, effective 6/17/2019.

Yes - 4

No - 0

- C. The Board accepted the termination of William Finnegan, Cleaner P/T, at \$18.00 per hour, effective 4/9/2019.

VIII. NEW BUSINESS.

- A. Computer Print Copies. On a motion made by Mrs. Cole and seconded by Mr. Wessel, the Board agreed that the Library shall no longer offer free computer copies, effective July 1, 2019.

Yes - 4

No - 0

- B. T Mobile Hot Spots. On a motion made by Mrs. Cole and seconded by Mr. Wassel, the Board agreed to change the procedure of borrowing Hot Spots by placing a 60-day hold on returned Hot Spots before reserving another.

Yes - 4

No - 0

- C. 2019/2020 Board Meeting Dates. The Board has selected Board Meeting dates for the 2019/2020 fiscal year.

Tuesday, July 16, 2019

Monday, August 12, 2019

Tuesday, September 10, 2019

Tuesday, October 15, 2019

Tuesday, November 12, 2019

Monday, December 9, 2019

Tuesday, January 14, 2020

Tuesday, February 11, 2020

Tuesday, March 10, 2020

Tuesday April 14, 2020

Tuesday, May 12, 2020

Tuesday, June 9, 2020

- D. Repeal Resolution to Tax Cap. On a motion made by Mr. Cheung and seconded by Mr. Wassel, the Board agreed to repeal the resolution to the tax cap dated February 11, 2019.

Yes - 4

No - 0

**RESOLUTION
JERICHO PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEES**
June 10, 2019

**RESOLUTION REGARDING JERICHO PUBLIC LIBRARY
TO REPEAL THE RESOLUTION PERMITTING AN OVERRIDE OF THE TAX
LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW s3-c**

WHEREAS, it is the intent of this Resolution to repeal the resolution dated February 11, 2019 which allowed the Jericho Public Library to adopt a budget for the fiscal year commencing July 1, 2019, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law s3-c; and

WHEREAS, the Jericho Public Library has determined to adopt a budget that does not exceed the allowable “tax levy limit” as defined by General Municipal Law s3-c and as set by the State, and is therefore required to repeal the Resolution dated February 11, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of the Jericho Public Library, in the County of Nassau, hereby repeals the Resolution dated February 11, 2019, which allowed the Jericho Public Library to adopt a budget for the fiscal year commencing July 1, 2019, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law s3-c; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that if a court determines that any part of this Resolution or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair or invalidate the remainder of the Resolution, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this Resolution or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that upon adoption, this Resolution will be effective immediately.

Dated: Jericho, New York
June 10, 2019

- E. Election of Officers. Mrs. Gloria Jacobson was elected as President of the Board. The election of other officers was tabled.
- F. Bank Signature Cards. All the paperwork was signed and dated by the Board members to obtain new Signature Cards from the Library’s banks.
- G. The Board approved Altice as the Library’s new cloud-based phone system.

- H. The Board approved the installation of the handicapped curb, concrete and asphalt repairs near the book drops.
- I. Next Board Meeting Date, Tuesday, July 16, 2019, at 7:00 p.m. in the Community Room.

IVX. SECOND PUBLIC HEARING.

There is a 3-minute time limit per individual in each period.

VX. ADJOURNMENT.

On a motion made by Mr. Wassel seconded by Mr. Cheung, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Denise Cole
Trustee

Mary Anne Dobler
Clerk of the Board