

## **SUMMARY OF DIRECTORS REPORT Given to Board of Trustees June 10, 2019**

### **DIRECTOR' S REPORT.**

**Budget Vote.** Tuesday, 5/21, the Jericho community approved the Library's 2019/2020 budget. Gayle Dolowich was elected as a Library Trustee, replacing Edwin Smith. The Board welcomed and congratulated Gayle. Residents defeated the Bond proposition for our much needed proposed renovation project.

**Trustee.** Ed Smith's elected term as Library Trustee expires on June 30, 2019. Ed's commitment and knowledge will be missed by all.

**Smoking Ban.** In December, 2018, Governor Cuomo signed into law an amendment of Public Health Law 1399 stating "Smoking shall not be permitted and no person shall smoke within 100 feet of the entrances, exits or outdoor areas of any public or association library". Mrs. Brenner recommended to the Board that the Library not allow smoking or vaping anywhere on Library property. This is a clearer boundary and will end any confusion by patrons of where they are lawfully allowed to smoke.

**Sunday Closing.** The Library will be closed for summer hours starting Sunday, 6/23, and will reopen on Sunday, 9/8.

**Innovative Conference.** Carlos Munozospina, Head of Technology, and Lisa Jones, Librarian cataloger, attended the Innovative User Group (IUG) Conference in Phoenix, Arizona, from May 5-8. The personal interaction between JPL staff, vendors, Innovative employees and staff from libraries across the country is why it is vital to attend this conference.

**Board Meeting Dates.** The Board must decide on the Library's 2019-2020 Board meeting dates so that Denise Nash, from the school district, can collate all information from various sources and send the 2019-2020 Jericho Public School calendar template to the printer.

**T Mobile Hot Spots.** The Library has purchased 20 T Mobile Hot Spot devices for our patrons' use. Hot Spots are router/modems which allow free internet connection for up to five devices within the continental U.S. These items are so popular with our patrons that Mrs. Brenner requested a change in the hold/reserve procedure. Currently a patron can place a hold on a Hot Spot as soon as they return the item. Mrs. Brenner would like to have the hold procedure for Hot Spots work the same way as the sought-after museum passes. Once you return a Hot Spot, you must wait 60 days before you can place a hold; this will allow numerous more patrons' access to T Mobile Hot Spots.

**Computer Print Free Copies.** Currently patrons receive three free black and white print or one color print per day per library card. Mrs. Brenner polled other Directors inquiring if their library offers free computer prints; of the 21 responding Directors, three libraries

have some free prints and 18 offer no free prints. The Board decided to have patrons pay for all computer print copies.

**Library Memories.** During National Library Week, 4/7-4/13, patrons wrote a memory about their favorite experience at the Library. Mrs. Brenner placed a poster board on the first floor displaying residents' responses. Patrons were excited to read about others' fond Library memories.

**Sexual Harassment Training.** The New York State Senate recently passed a law aimed at strengthening and reforming the state's sexual harassment law. NLS has completed a coordinated order for Nassau Libraries with Kantola for the required training. Staff will be scheduled during work hours to complete the 1-hour individual tutorial via computer.

**Syosset-Jericho Tribune.** Betsey Murphy, our local history librarian, submitted a "Look Back in Time" article for the May 22-26 edition of the Syosset-Jericho Tribune. This is a great opportunity to inform our patrons of Jericho's past history.

**Jericho Wellness Coalition.** On Tuesday, 5/28, Mrs. Brenner attended the Jericho Wellness Coalition meeting at the high school. The mission of this focus group is "balancing academics and social learning" and is attended by school and community leaders. The topics discussed were vaping, teen suicide, bullying and Restorative Practices which is dialog between staff and students regarding conflict and behavior issues.

**Telephone System.** The Library's current 12-year old telephone system has been having a lot of issues with voice mail. Voice mail has crashed several times resulting in staff not being able to access their messages. The voice mail computer power source has crashed as well. The system is so old that parts are no longer available. Mrs. Brenner has two proposals for a new cloud-based phone system. Carlos, our IT employee, prefers the Altice proposal because they supply a separate network dedicated to the phone system. Jive does not offer that service; therefore, the phone system port would be incorporated into individual computers.

**NYS Construction Aid Grant.** Mrs. Brenner is applying for NYS Construction Aid to cover up to 50% of the cost to replace the curb with a handicap ramp and damaged concrete sidewalk near the book drop bins. The remainder of the project, asphalt repair and striping, would be paid from our current year budget.

**Landscaping.** The custodial staff has replaced dying, overgrown shrubs located near the book drop bins with colorful healthy shrubs. These new plantings also give parents a better site line when they drop off their children.