

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY**  
**BOARD OF TRUSTEES OCTOBER 15, 2019**

**I. CALL TO ORDER.**

Mrs. Jacobson called the meeting to order at 7:00 P.M. in the Meeting Room. Present were: Mrs. Jacobson, Mrs. Cole, Mr. Cheung, Mr. Wassel, Mrs. Dolowich, Mrs. Brenner and Mrs. Dobler.

Mr. Truncale (Council) was absent with prior notice.

**II. MINUTES.**

A. On a motion made by Mr. Wassel and seconded by Mrs. Cole, the Minutes of the September 10, 2019, Board meeting were accepted as presented.

Yes - 5

No - 0

**III. PUBLIC HEARING.**

There is a 3-minute time limit per individual in each period. Present at this meeting was Dominic Calgi, Calgi Construction Management Project Manager.

Also present was Mrs. Joan Bernstein, Jericho resident.

**IV. DIRECTOR' S REPORT.**

Mrs. Brenner gave her report.

Window and Theater Chair Replacement. Mrs. Brenner arraigned to have Mr. Dominic Calgi of Calgi Construction Management to be present at this Board meeting to explain the steps needed to move forward with the window and theater replacement.

Telephone System. On Wednesday, 9/18, Altice installed the new internet switch and block for the analog lines for the Library's internet service. Staff installed new cable lines over the summer in anticipation of our new phone system. On Monday, 10/7, our new telephone equipment replaced the older, outdated models.

Macmillan Publishing. On 11/1 Macmillan Publishing will begin a new library eBook lending model in which a library may purchase one copy upon release of a new title in eBook format, and then the publishers will impose an eight-week embargo on additional copies of that title sold to libraries. We are permitted to purchase one copy of new release eBooks and then must wait eight weeks before we can purchase multiple copies. This is going to create a huge problem with many patrons who prefer books in digital format. Patrons who are discouraged waiting for eight weeks for a new release can purchase eBooks on Amazon, etc.,

increasing Macmillan's sales. Amazon's argument is that every loan at a library is a lost sale. NLS is encouraging all Library Boards to pass a resolution in "Support of Fair Access to Digital Content". American Library Association (ALA) has created a petition encouraging readers to voice their opposition to Macmillan's new purchasing policy, available at <http://bit.ly/supportebookaccess>.

Missing Child Procedure. As a result of our employee workshop on "Staff Response Techniques & Tactics" I discovered that we were deficient in a procedure for missing children. Don Longo, workshop presenter, supplied me with a template and along with Roseann Lewandowski, Children's Librarian; Angela Cinquemani, Head of Reference; Vanessa Jambrone, Head of Circulation and Mary Anne Dobler we adapted the form to fit our needs.

C-Pen Reader. C-Pen Readers are a great piece of assistive technology for visually impaired readers, readers with dyslexia and English as a second language patrons. Simply run the pen across printed text and it instantly reads it aloud.

NYS Construction Funds. The Library is in receipt of \$3,937.00 in Public Library Construction Program money, 90% of the grant that Mrs. Brenner applied for in 2018. The money is to help cover the cost of installing a much needed upgrade to our outdated camera security system. After the additional paperwork is completed, the remaining \$10% will be issued to the Library.

Legislative Breakfast. On 10/4 Mrs. Brenner attended the Nassau County Legislative Breakfast sponsored by Long Island Library Resources Council (LILRC) and Nassau County Library Association (NCLA). Legislators and Directors have the opportunity to discuss the needs of libraries and how local representatives can support their mission. The legislators were infuriated by the Macmillan embargo on library eBooks. Hopefully, with some political support, there will be more pressure on Macmillan Publishing to end their policy of limiting libraries to one eBook during the first eight weeks of release.

Museum Pass. The Library has added Cold Spring Harbor Fire House Museum to our ever growing list of popular and educational museum passes.

Book Sale. The annual JPL Book Sale will take place on Friday, 10/25, Saturday, 10/26 and Sunday, 10/27. Technology help will be available in the lobby Saturday and Sunday from 12:00 to 3:00 p.m. Patrons look forward to browsing through various items offered for sale as well as assistance with eBooks, smart devices, etc.

Great Give Back. The Great Give Back is an island wide effort to bring awareness that libraries can make a difference. Saturday, 10/19, from 11:00 a.m. to

12:00 p.m. or 1:00 p.m. to 2:00 p.m. patrons in Nassau and Suffolk counties will participate in a meaningful service-oriented experience. Patrons will make a one-of-a-kind bracelet from paper beads made in Africa. They will be helping to fund education for children in the town of Mtwapa, Kenya.

**V. DEPARTMENT HEAD.**

N/A.

**VI. COMMUNICATION.**

N/A.

**VII. FINANCIAL REPORT.**

Authorizations for Payment were individually examined and approved for payment as follows:

A. #2019 - 3 for \$86,180.97 - moved by Mrs. Dolowich and seconded by Mr. Cheung.

Yes - 5

No - 0

B. #2019 - 3A for \$1,532.23- moved by Mrs. Dolowich and seconded by Mr. Cheung.

Yes - 5

No - 0

C. #2019 - 3B for \$255,337.54 - moved by Mrs. Dolowich and seconded by Mr. Cheung.

Yes - 5

No - 0

**VIII. COMMITTEE REPORTS**

N/A.

**IX. UNFINISHED BUSINESS.**

- A. Windows Replacement. Tabled.
- B. Theater Chairs Replacement. Tabled.

**X. EXECUTIVE SESSION.**

On a motion made by Mr. Wassel and seconded by Mrs. Dolowich, the Board entered into Executive Session at 7:01 p.m.

Yes - 5

No - 0

The Board resumed regular session at 8:00 p.m.

**XI. PERSONNEL.**

- A. On a motion made by Mrs. Cole and seconded by Mr. Wassel, the Board approved the appointment of Juan Jimenez, Cleaner P/T, effective October 18, 2019, at a rate of \$18.00 per hour.

Yes - 5

No - 0

**XII. NEW BUSINESS.**

- A. Fair Access to Digital Content Resolution. On a motion made by Mr. Wassel and seconded by Mrs. Dolowich, the Board agreed to adopt the Fair Access to Digital Content Resolution.

Yes - 5

No - 0

- B. C-Pen. On a motion made by Mr. Cheung and seconded by Mrs. Dolowich, the Board agreed to the circulation and fines set for the C-Pen. The C-Pen can be checked out for 21 days, with a \$10 per day late fine, \$50 maximum fine, with no reserves.

Yes - 5

No - 0

- C. Next Board Meeting date Tuesday, November 12, 2019, in the Meeting Room at 7:00 p.m.

**XIII. SECOND PUBLIC HEARING.**

There is a 3-minute time limit per individual in each period.

**XIV. ADJOURNMENT.**

On a motion made by Mr. Wassel and seconded by Mrs. Dolowich, the meeting was adjourned at 8:25 p.m.

Respectfully submitted  
Tom Wassel  
Secretary

Mary Anne Dobler  
Clerk of the Board