

MUSEUM PASS POLICY

Museum passes may be borrowed, free of charge by Jericho Public Library cardholders, over 18 years of age, who have a Jericho Public Library card in good standing (ie, no outstanding fines). Most family passes admit two adults and up to four accompanying children. The Library will not provide additional funds for admission beyond the issuance of the family museum pass.

Passes are subject to availability, and are reserved on a first-come, first-served basis. Only one pass may be borrowed per library card at a time. Patrons may reserve up to 4 passes per library card within a 60-day period. In fairness to others, only one reservation for a specific museum can be reserved within a 60- day period. Borrowers must return a pass before borrowing another one. The Library reserves the right to monitor usage to ensure fair access to the greatest number of patrons.

There are 2 types of passes:

Print on Demand- These passes may be printed from either home or library. Reservation is for 1 day, the date of your visit.

Pick up/ Return- These passes are checked out for 3 days. Museum passes will be barcoded and charged out like other circulating material. Passes must be returned to circulation desk clerk no later than one hour before library closing on the due date.

A fee of \$10.00 per day will be charged to the borrower for passes held beyond the three day loan period. A \$50.00 replacement cost of the pass will be charged to the borrower for passes that are lost.

Borrowers are responsible to call the museum directly for hours of operation, parking or directions. Each museum determines the rules and regulations governing the use of its museum pass. The museum pass may not provide admission to all exhibits at the museum. Borrowers are advised to have a back-up plan in case the museum is unexpectedly closed, or if a museum pass is not returned in time. The Library assumes no responsibility of any kind arising out of the reservation or use of museum passes.

Adopted by the Board of Trustees of the	
Jericho Public Library	February 10, 2009
Amended	March 16, 2009
Amended	October 9, 2012
Amended	February 12, 2018