Jericho Public Library

**Board of Trustees Meeting**

**November 15, 2022**


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# AGENDA

**AGENDA FOR THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES NOVEMBER 15, 2022**

**CALL TO ORDER**

**PUBLIC HEARING**

There is a 3-minute time limit per individual in each period.

**APPROVAL OF PRIOR MONTH'S MINUTES** **(Page 5)**

A. October 11, 2022.

**DEPARTMENT HEAD**

**COMMUNICATIONS** **(Page 21)**

A. Donation from the Charles Grunfeld Foundation on behalf of Mr. Daniel Peters.

**FINANCIAL REPORT** **(Page 23)**

Financial Statement: October 1 – October 31, 2022

A. Authorization for Payment #2022 - 4 for $128,479.85
B. Authorization for Payment #2022 - 4A for $1688.35
C. Authorization for Payment #2022 - 4B for $253,673.47

**COMMITTEE REPORTS**

**DIRECTOR' S REPORT** **(Page 32)**

Director Angela Cinquemani.

**UNFINISHED BUSINESS**

A. Windows/Doors & Theater.
B. Administration Office- Book Lift Elevator.

**NEW BUSINESS**

A. Attending Children's Programs Policy. (Page 39)
B. Confidentiality Policy. (Page 40)
C. Duty of the Board Secretary. (Page 41)
D. Next Board Meeting date is Tuesday, December 13, 2022, at 7:00 PM in the Meeting Room.

**PERSONNEL (Page 42)**

A. Resignation of A. Beatrice Barbella, P/T Librarian I, effective November 14, 2022.

**SECOND PUBLIC HEARING**

There is a 3-minute time limit per individual in each period.

**EXECUTIVE SESSION**

A. Personnel.

**ADJOURNMENT**

# MINUTES

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES OCTOBER 11, 2022**

## CALL TO ORDER

Ms. Cole called the meeting to order at 7:13 PM in the Theater.
Present were: Ms. Cole, Ms. Dolowich, Ms. Ames, Mr. Weinstock, Ms. Cinquemani, and Ms. Medina. Ms. Jacobson joined the meeting at 7:23 pm.

Absent with prior notice was Mr. Truncale (Counsel).

## PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

## MINUTES

A. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved the regular meeting minutes of September 13, 2022.

Yes – 3 No – 0 Abstention -1

## DEPARTMENT HEAD

N/A.

## COMMUNICATIONS

N/A.

## FINANCIAL REPORT

Authorizations for Payment were individually examined and approved for payment as follows:

A. #2022 - 3 for $47,465.51 - moved by Mr. Weinstock and seconded by Ms. Ames.

Yes - 4 No – 0

B. #2022 – 3A for $315.14 – moved by Mr. Weinstock and seconded by Ms. Ames.

Yes - 4 No - 0

C. #2022 – 3B for $373,778.58 - moved by Mr. Weinstock and seconded by Ms. Dolowich.

Yes - 4 No – 0

D. #2022 – 3D for 29,776.50 – moved by Mr. Weinstock and seconded by Ms. Dolowich.

Yes – 4 No – 0

**COMMITTEE REPORTS**

N/A.

**DIRECTOR' S REPORT**

NASSAU LIBRARY SYSTEM (NLS) - Trustees were sent an email invitation from the Nassau Library System to attend an Area 8 Meeting on October 13 from 7:30-8 PM, to nominate an individual to represent the Area on the NLS Board. NLS is requesting that at least one trustee from each library attend this meeting, or to approve for the Director to attend and vote by proxy.

STAFF TRAINING - Jericho Library staff attended workplace violence prevention training with Mr. Don Longo on September 21st and learned about the types of workplace violence, prevention, and response. This was an excellent and informative session. The library is adding additional training courses for diversity, equity, and inclusion as well as customer service.

BROWNFIELD CLEANUP PROGRAM REPOSITORY/GRANDVIEW ESTATES PROPERTY - The Jericho Library will be a repository for documents associated with the New York State Department of Environmental Conservation (NYSDEC) and this program. Interested members of the public can visit the Reference desk and review documents associated with this matter as we receive them.

COVID-19 - The New York State Department of Health has updated their information with regards to COVID-19 exposure protocol, and is now aligned with CDC guidance. Ms. Cinquemani recommends that the Board approve that the library automatically follow CDC guidance updates as we move forward.

BUILDING & GROUNDS - This month Jericho Library custodial staff power washed and sealed areas of the roof for the winter. Old rusted valves in the lavatories on the second floor were replaced. ADA compliant and contactless bottle filling stations have been installed and are in working order for the public to use. (We will be receiving grant money towards this project.) The small elevator in the Administration office has not passed inspection- it is locked and unable to be used. This is an original wheelchair elevator from 1972 and has been used only to transport library items on carts (between floors) when the main elevator is not working. We are obtaining further information regarding whether a replacement or repair will be needed.

WINDOWS/DOORS & THEATER - The library building is over 30 years old with leaky windows, doors, and items in need of updates. The Board has approved moving forward with necessary building improvements.

We have received the completed report from J.C. Broderick & Associates for environmental testing of the library building, which is a standard required safety step prior to doing construction. The SEQRA resolution is attached for Board review and approval. Ms. Cinquemani is working with Mr. Philip Handler at BBS Architects to compile additional necessary paperwork to send to New York State (SED) for building permits.

Mr. Will Recce at SCC Construction Management and Mr. Philip Handler at BBS Architects have provided a detailed timeline for project work at the library so we can plan appropriately for programming and library services.

EMAIL NEWSLETTER & PROGRAMS - We encourage the Jericho community to take advantage of our wide variety of educational and recreational programs at the library. Please check our monthly calendar for the latest information:
https://www.jerichолibrary.org/events/month

LIBRARY USAGE AND STATISTICS SEPTEMBER 2022

| | |
|---|---|
| CHILDREN'S DEPT - PROGRAMS | 17 |
| CHILDREN'S DEPT - ATTENDEES | 244 |

| | |
|---|---|
| TEEN DEPT - PROGRAMS | 4 |
| TEEN DEPT - ATTENDEES | 65 |
| | |
| ADULT DEPT - PROGRAMS | 36 |
| ADULT DEPT - ATTENDEES | 714 |
| | |
| NEW LIBRARY CARDS | 94 |
| | |
| LIBRARY VISITORS | 6,689 |
| | |
| WIFI SESSIONS | 42,974 |
| | |
| WEBSITE USERS | 5,421 |
| | |
| CIRCULATION CHECKOUTS | 10,348 |
| | |
| SOCIAL MEDIA FOLLOWERS | |
| FACEBOOK | 770 |
| INSTAGRAM | 1,021 |
| TIKTOK | 142 |
| TWITTER | 319 |
| YOU TUBE | 136 |

HIGHLIGHTS:

CHILDREN'S ROOM- One of the 3rd grade classes at Jackson Elementary visited the library for a tour of the Children's Room, a spooky story and activities, and to get their library card and check out books. We look forward to having other classes visit and learn about the library!

LOCAL HISTORY- Come visit the library and view our latest display- '200 Years of Apple Cider in Jericho'. We even have a picture of the Jericho Cider Mill from 1940 before it was moved and turned to face south.

On September 18 the Nassau Historical Society and Dr. Paul van Wie, Editor, Author, Historian, presented the history of the Hempstead Plains, the only natural tallgrass prairie east of the Appalachians, which once covered approximately 40,000 acres in Nassau County. Today, a small area of the Plains continues to exist as a nature preserve, a unique gem in a heavily developed area.

TEENS- Talented Jericho Teens created some incredible pieces of art in our first ever Teen Arts & Crafts session. They had tons of fun!

**UNFINISHED BUSINESS**

A. Administration Office Elevator – Tabled.

**NEW BUSINESS**

A. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved to authorize Ms. Cinquemani to represent the Jericho Public Library Board of Trustees and to vote by proxy to nominate Mr. George Williams at the Nassau County Library System Area 8 meeting on October 13, 2022.

Yes – 5 No – 0

B. On a motion made by Ms. Jacobson and seconded by Ms. Dolowich, the Board reviewed and reaffirmed the Jericho Public Library Workplace Violence Prevention Policy.

Yes - 5 No – 0

C. On a motion made by Mr. Weinstock and seconded by Ms. Ames, the Board approved to provisionally align with New York State COVID-19 guidelines until further notice.

Yes - 5 No – 0

D. On a motion made by Ms. Jacobson and seconded by Ms. Dolowich, the Board approved the following SEQRA Resolution:

**WHEREAS**, the Jericho Public Library Board desires to embark upon the following capital improvements at the libraries facility as set forth herein and as listed in the working budget: (1) new theater seating and carpet replacements; (2) window and exterior door replacements; (3) the removal of the reference area office; (4) new outdoor seating area; and (5) the installation of a vehicle guard rail in the parking lot at the Jericho Public Library (hereinafter collectively referred to as the "Projects"); and

**WHEREAS**, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1)); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

**WHEREAS**, construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(9)); and

**WHEREAS**, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(10)); and

**WHEREAS**, the purchase or sale of furnishings, equipment or supplies…other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(31)); and

**WHEREAS**, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

**WHEREAS**, the Jericho Public library Board, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1),(2),(9),(10), and (31) of the SEQR Regulations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Jericho Public library Board hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Jericho Public library Board hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

**BE IT FURTHER RESOLVED**, that the Jericho Public library Board hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed Projects from the New York State Education Department.

Yes- 5 No – 0

E. On a motion made by Mr. Weinstock and seconded by Ms. Dolowich the Board reviewed and reaffirmed the Rules and Regulations for Public Input at Library Board Meetings Policy.

Yes – 5 No – 0

F. Next Board Meeting date is November 15, 2022 at 7:00 PM in the Meeting Room.

**PERSONNEL**

**SECOND PUBLIC HEARING**

There is a 3-minute time limit per individual in each period.

**EXECUTIVE SESSION**

N/A.

**ADJOURNMENT**

On a motion made by Ms. Jacobson and seconded by Mr. Weinstock, the meeting was adjourned at 8:02 PM.

Yes – 5 No - 0

Respectfully submitted,

Jill Ames, Secretary

Fran Medina, Clerk of the Board

# JERICHO PUBLIC LIBRARY
# WORKPLACE VIOLENCE PREVENTION POLICY

## A. OBJECTIVE

The Jericho Public Library (Library) is committed to preventing workplace violence and to maintaining a safe work environment for all employees. Given the increasing violence in society in general, the Library has adopted the following guidelines to deal with intimidation, harassment, or other threats of (or actual) violence that may occur on its premises. To ensure a safe workplace and to reduce the risk of violence, all employees should review and understand the provisions of this policy.

## B. DEFINITION

Workplace violence is any behavior that is violent, threatens violence, coerces, harasses or intimidates others, interferes with an individual's legal rights of movement or expression, or disrupts the workplace.

## C. SCOPE OF POLICY

All full-time and part-time, active employees are covered by this policy.

## D. ZERO TOLERANCE

The Library has a policy of zero tolerance for violence. If you engage in any violence in the workplace, or threaten violence in the workplace, your employment may be terminated immediately for cause, subject to Civil Service law. No talk of violence or joking about violence will be tolerated.

## E. PROHIBITED CONDUCT

We do not tolerate any type of workplace violence committed by or against employees. Employees are prohibited from making threats or engaging in violent activities.

This list of behaviors, while not inclusive, provides examples of conduct that is prohibited.

- Shoving, pushing, harassing, intimidating or coercing another person;
- Causing physical injury to another person;
- Making threatening remarks;
- Disruptive behavior intended to disturb, interfere with or prevent normal work activities (such as yelling, using profanity, verbally abusing another or waving arms and fists).
- Aggressive or hostile behavior that creates a reasonable fear of injury to another person or subjects another individual to emotional distress;

- Intentionally damaging employer property or property of another employee;
- Unauthorized possession of a weapon while on company property or while on company business;
- Committing acts motivated by, or related to, sexual harassment or domestic violence.

## F. REPORTING PROCEDURES

Any person experiencing or witnessing imminent danger or actual violence involving weapons or personal injury should call 911 immediately.

All threats of (or actual) violence, both direct and indirect, should be reported as soon as possible to your immediate supervisor or department head. This includes threats by employees, as well as threats by vendors, solicitors, patrons or other members of the public. When reporting a threat of violence, the employee should be as specific and detailed as possible.

All suspicious individuals or activities should also be reported as soon as possible to a supervisor. Do not place yourself in peril. If you see or hear a commotion or disturbance near your workstation, do not try to intercede or see what is happening.

It is everyone's business to prevent violence in the workplace. You can help by reporting what you see in the workplace that could indicate that a co-worker is in trouble. You are in a better position than management to know what is happening with those you work with.

The Library will promptly and thoroughly investigate all reports of threats of (or actual) violence and of suspicious individuals or activities. The identity of the Library employee making a report will be protected as much as is practical. In order to maintain workplace safety and the integrity of its investigation, the Library may suspend employees, either with or without pay, pending investigation, subject to the provisions of Civil Service law.

The Library encourages employees to bring their disputes or differences with other employees to the attention of their supervisors before the situation escalates into potential violence. The Library is eager to assist in the resolution of employee disputes, and will not discipline employees for raising such concerns.

## G. IDENTIFYING POSSIBLE THREATS

Individual Situation: While we do not expect employees to be skilled at identifying potentially dangerous persons, employees are expected to exercise good judgment and to inform their supervisor if any employee exhibits behavior which could be sign of a potentially dangerous situation. Such behavior includes:

- Discussing weapons or bringing them to the workplace;
- Displaying overt signs of extreme stress, resentment, hostility or anger;
- Making threatening remarks;
- Sudden or significant deterioration of performance;

- Displaying irrational or inappropriate behavior.

## H. ENFORCEMENT

Threats, threatening conduct, or any other acts of aggression or violence in the workplace will not be tolerated. Any employee determined to have committed such acts will be subject to disciplinary action, up to and including termination. Non-employees engaged in violent acts on the Library premises will be reported to the proper authorities and fully prosecuted.

## I. TRAINING PROGRAM

As part of its commitment to preventing workplace violence, the Library will provide training programs for all employees. Training will be included as part of orientation for new employees. Thereafter, you will be scheduled for annual refresher training. This training is mandatory.

## J. VIOLENCE PREVENTION TEAM

We have created a violence prevention team to create and implement our Workplace Violence Prevention Program consisting of the Library Director, Head of Reference and Senior Administration Office staff member. The team will also handle the consequences of any incidents of violence that we experience, providing assistance to employees and information to the media. The team will take the steps necessary to continue or resume business. We believe that a multidisciplinary approach is best suited to handle workplace violence problems.

If you have suggestions for ways to improve the safety and security at work, please pass them along to your supervisor.

## K. INCIDENT MANAGEMENT

As the crisis passes and support systems are put into place for individuals affected by the incident, the Library will make every effort to return to normal business operations. A reasonable effort will be made to notify employees and others who need to know of the status of business operations directly whenever possible. In cases where direct contact is not possible or practical, an effort will be made to communicate through the Library Web-Site, news media and other available resources.

Adopted by the Board of Trustees of the Jericho Public Library
December 8, 2014
Revised August 10, 2015
Revised June 19, 2017
Revised August 13, 2018
Reviewed and Reaffirmed October 11, 2022

# RULES AND REGULATIONS FOR PUBLIC INPUT AT LIBRARY BOARD MEETINGS

1. Residents may speak during the designated Public Hearing section of regular board meetings.

2. Each speaker is required to register and indicate an intent to speak in advance of the Public Hearing section of each meeting.

3. Public representing a group are asked to indicate a limit of two spokespersons.

4. Each person may speak for a maximum of three minutes.

5. Public members attending the Board Meeting are not permitted to offer motions from the floor.

6. Verbal attacks on individual board or staff members will not be tolerated.

7. Interruptions, slanderous remarks and name-calling are forbidden.

8. When the Board conducts Special Board Meetings there will be no Public Hearing section.

Please refer to the *Sunshine Laws: A Handbook for School Board Members* (pp. 21-22). Albany: New York State School Board Association, 1991.

Adopted by the Board of Trustees of the
Jericho Public Library January 13, 1997
Revised June 19, 2017
Reviewed and Reaffirmed October 11, 2022

Jericho
Public Library

ONE MERRY LANE • JERICHO, NEW YORK 11753-1792 • (516) 935-6790 • FAX (516) 935-2639

## SEQRA RESOLUTION

Recommended Action: Upon a motion made by Ms. Gloria Jacobson, and seconded by Ms. Gayle Dolowich, the following resolution is offered

**WHEREAS**, the Board of Trustees of the Jericho Public Library Board desires to embark upon the following capital improvements at the library's facility as set forth herein and as listed in the working budget: (1) new theater seating and carpet replacements; (2) window and exterior door replacements; (3) the removal of the reference area office; (4) new outdoor seating area; and (5) the installation of a vehicle guard rail in the parking lot at the Jericho Public Library (hereinafter collectively referred to as the "Projects"); and

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under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

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**BE IT FURTHER RESOLVED**, that the Board of Trustees of the Jericho Public library hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed Projects from the New York State Education Department.

Gloria Jacobson

Gloria Jacobson

President, Jericho Public Library Board of Trustees

Date: 10/11/22

# COMMUNICATIONS

Charles Grunfeld Foundation
11545 East Quiet Valley Place, Tucson, Arizona 85749

10-14-22

Dear JPL -

Enclosed is a $5000 check as our 2022 contribution. The contribution is on behalf of my fellow trustee, Daniel Peters.

Sincerely,

ERIC PETERS
TRUSTEE

# FINANCIAL REPORT

Jericho Public **Library**

**Profit Loss Budget Performance**

2022/2023

| | Actual July 2022 | Actual August 2022 | Actual September 2022 | Actual October 2022 | Total July 2022-October 2022 YTD |
|---|---|---|---|---|---|
| **Revenue** | | | | | |
| 4100-10 TAX MONEY | 2,653,750.00 | 0.00 | 0.00 | 0.00 | 2,653,750.00 |
| 4100-11 PILOT MONEY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4208-20 FINES | 845.76 | 1,062.58 | 988.77 | 1102.06 | 3,999.17 |
| 4240-10 INTEREST | 191.11 | 325.19 | 2,136.92 | 2,720.81 | 6,667.96 |
| 4245-00 COMMISSIONS | 160.88 | 0.00 | 0.00 | 0.00 | 160.88 |
| 4250-00 VENDING MACHINE | 225.00 | 230.00 | 0.00 | 180.00 | 635.00 |
| 4251-00 COFFEE MACHINE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4260-00 PRINT MANAGEMENT | 54.00 | 21.00 | 269.00 | 392.00 | 736.00 |
| 4269-00 LOST/DAMAGED LIB. MAT. | 0.00 | 135.57 | 28.94 | 32.00 | 196.51 |
| 4270-50 GIFTS & DONATIONS | 0.00 | 1,000.00 | 761.00 | 5000.00 | 6,761.00 |
| 4276-00 LIBRARY SYSTEM GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4384-10 STATE AID | 496.00 | 0.00 | 0.00 | 0.00 | 496.00 |
| 4384-20 STATE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue | 2,655,722.75 | 2,774.34 | 4,184.63 | 9,426.87 | 2,673,402.52 |
| **Expenditures** | | | | | |
| 5130-02 BANK FEES/SERVICE FEES | 427.59 | 452.59 | 341.96 | 377.24 | 1,599.38 |
| 5141-00 PROFESSIONAL/STAFF | 76,549.52 | 76,818.16 | 122,633.10 | 86,114.16 | 362,114.94 |
| 5142-00 CLERICAL/STAFF | 84,585.18 | 83,648.69 | 127,895.32 | 85,581.34 | 381,710.53 |
| 5142-01 PAGE/STAFF | 8,791.65 | 9,071.87 | 15,309.74 | 10,457.75 | 43,631.01 |
| 5142-02 CUSTODIAL/STAFF | 16,091.56 | 15,148.09 | 22,317.89 | 15,884.04 | 69,441.58 |
| 5201-00 FURNITURE & FIXTURES | 0.00 | 0.00 | 0 | 0 | 0.00 |
| 5203-00 TECH EQUIPMENT | 2,164.94 | 2,814.17 | 1,245.98 | 1,404.83 | 7,629.92 |
| 5203-01 MISC. EQUIPMENT | 7,340.46 | 216.61 | 0 | 985.61 | 8,542.68 |
| 5203-02 TECH LEASE/CONTRACTS | 0.00 | -838.33 | 0.00 | 0.00 | -838.33 |
| 5300-00 PROPERTY IMPROVEMENTS | 0.00 | 11,563.50 | 0 | 0 | 11,563.50 |
| 5300-01 CAPITAL IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5410-00 BOOKS ADULT | 9,171.11 | 7,028.36 | 3,718.81 | 15,154.27 | 35,072.55 |
| 5410-01 BOOKS JUV | 842.92 | 849.27 | 2,259.79 | 2,437.07 | 6,389.05 |
| 5410-02 BOOKS TEEN | 334.33 | 865.29 | 409.99 | 836.41 | 2,446.02 |
| 5411-00 VIDEOS ADULT | 1,602.66 | 582.92 | 628.29 | 1,046.10 | 3,859.97 |
| 5411-01 VIDEO JUV | 122.81 | 324.81 | 188.59 | 598.24 | 1,234.45 |
| 5411-02 VIDEO TEEN | 0.00 | 24.49 | 0.00 | | 24.49 |
| 5412-00 RECORDED BOOKS ADULT | 432.50 | 309.93 | 224.94 | 410.90 | 1,378.27 |
| 5412-01 RECORDED BOOKS JUV | 0.00 | 197.94 | 98.55 | 164.70 | 461.19 |
| 5412-02 RECORDED BOOKS TEEN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5412-A DOWNLOADABLES ADULT & JUV | 29,807.26 | 31,128.60 | 844.65 | 17,210.25 | 78,990.76 |
| 5412-A DOWNLOADABLES TEEN | 879.28 | 814.61 | 0.00 | 475.23 | 2,169.12 |
| 5412B-00 CD-MUSIC ADULT | 21.58 | 192.26 | 61.35 | 11.99 | 287.18 |
| 5412B-01 CD-MUSIC JUV | 18.99 | 24.98 | 13.59 | 73.33 | 130.89 |
| 5412B-02 CD-MUSIC TEEN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5413-00 PERIODICALS ADULT | 1,732.24 | 6,133.64 | -2,293.31 | 12,995.98 | 18,568.55 |
| 5413-01 PERIODICALS JUV | 0.00 | 0.00 | 0.00 | 1,605.37 | 1,605.37 |
| 5413-02 PERIODICALS TEEN | 0.00 | 0.00 | 0.00 | 157.57 | 157.57 |
| 5415-01 CD ROMS JUV | 0.00 | 77.96 | 0.00 | 518.82 | 596.78 |
| 5415-02 CD ROMS TEEN | 0.00 | 0.00 | 0.00 | 89.89 | 89.89 |
| 5418-00 PROGRAM ADULT | 4,062.73 | 3,984.00 | 3,234.48 | 4,657.87 | 15,939.08 |
| 5418-01 MUSEUM PASSES | 4,635.00 | 75.00 | 700.00 | 2,535.00 | 7,945.00 |
| 5418-02 PROGRAM JUV | 4,323.15 | 3,150.31 | 2,464.57 | 8,104.35 | 18,142.38 |
| 5418-03 PROGRAM TEEN | 2,364.25 | 831.90 | 773.47 | 1,288.44 | 5,158.06 |
| 5418-04 COMMUNITY OUTREACH | 1,664.67 | 883.92 | 1,353.05 | 55.98 | 3,957.62 |
| 5429-00 MISC. EXPENSE | 2.85 | 1.10 | 0.00 | 0.00 | 3.95 |
| 5430-00 LIBRARY & OFFICE SUP. | 1,698.95 | 3,627.35 | 3,434.50 | 1,098.68 | 9,859.48 |
| 5431-00 TELEPHONE | 1,722.19 | 1,647.17 | 1,772.53 | 1,686.39 | 6,828.28 |
| 5432-00 DATA COMMUNICATIONS | 2,578.60 | 2,230.86 | 2,926.34 | 2,578.57 | 10,314.37 |
| 5433-00 POSTAGE | 253.86 | 1,251.71 | 197.59 | 224.90 | 1,928.06 |
| 5434-00 PRINTING & PUBLICITY | 1,691.80 | 0.00 | 1,174.60 | 2,237.20 | 5,103.60 |
| 5435-00 TRAVEL | 0.00 | 55.19 | 52.93 | 68.51 | 176.63 |
| 5436-00 ILS | 0.00 | 0.00 | 0.00 | 15,458.25 | 15,458.25 |
| 5436-01 DATABASES | 1,372.67 | 0.00 | 2,696.85 | 1,873.05 | 5,942.57 |
| 5437-00 PROFESSIONAL SERVICES | 37,074.05 | 12,441.00 | 9,359.55 | 11,999.04 | 70,873.64 |
| 5437-01 LEGAL SERVICES | 1,200.00 | 1,022.40 | 801.60 | 1,478.40 | 4,502.40 |
| 5437-02 ACCOUNTING SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5438-00 MEMBERSHIP | 0.00 | 0.00 | 269.00 | 835.00 | 1,104.00 |
| 5439-00 EQUIP. REPAIR | 5,259.01 | 11,736.48 | 3,232.87 | 12,338.88 | 32,567.24 |
| 5439-01 EQUIP. RENTAL | 45.89 | 1,601.89 | 1,201.46 | 0.00 | 2,849.24 |
| 5439-02 EQUIPMENT CONTRACT | 2,629.13 | 2,312.20 | 1,941.00 | 4,455.33 | 11,337.66 |
| 5450-00 GAS & ELECTRIC | 8,564.55 | 13,165.57 | 26,095.05 | 65.67 | 47,890.84 |
| 5450-01 WATER | 418.26 | 0.00 | 0.00 | 446.88 | 865.14 |
| 5451-00 CUSTODIAL SUPPLIES | 1,650.45 | 3,025.13 | 779.53 | 507.17 | 5,962.28 |
| 5454-00 INSURANCE | 4,442.00 | 32,295.28 | 0.00 | 0.00 | 36,737.28 |
| 5465-00 SNOW REMOVAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5476-00 GROUNDS UPKEEP | 713.50 | 605.50 | 830.50 | 0.00 | 2,149.50 |
| 5482-00 ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5486-00 CONFERENCES | 297.00 | 104.19 | 100.84 | 108.81 | 610.84 |
| 9990 CAPITAL PROJECT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9010-08 RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9030-08 SOCIAL SECURITY | 13,734.98 | 13,642.30 | 21,474.16 | 14,636.21 | 63,487.65 |
| 9040.08 WORKERS COMP. INS. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9055-08 DISABILITY INSURANCE | 0.00 | 0.00 | 0.00 | -91.04 | -91.04 |
| 9060-08 HOSPITALIZATION | 37,382.62 | 37,098.30 | 37,608.58 | 39,761.60 | 151,851.10 |
| Total Expenditures | 380,698.74 | 394,239.16 | 420,374.28 | 383,000.23 | 1,578,312.41 |

| SUMMARY | | | | | |
|---|---|---|---|---|---|
| REVENUE | 2,655,722.75 | 2,774.34 | 4,184.63 | 9,426.87 | $2,673,402.52 |
| EXPENDITURES | 380,698.74 | 394,239.16 | 420,374.28 | 383,000.23 | $1,578,312.41 |
| NET | 2,275,024.01 | (391,464.82) | -416,189.65 | -373,573.36 | $1,095,090.11 |

**Jericho Public Library**
**Month by Month Budget Performance**
October 2022

| | Month October 2022 | YTD July-October 2022 | Annual Budget July 22 - June 23 | Actual vs Budget Dollars | Actual vs Budget Percentage | 100% of Budget | Pro-Rated Budget |
|---|---|---|---|---|---|---|---|
| **Revenue** | | | | | | | |
| 4100-10 TAX MONEY | 0.00 | 2,653,750.00 | 5,307,500.00 | (2,653,750.00) | -50.00% | 50.0% | 1,769,166.67 |
| 4100-11 PILOT MONEY | 0.00 | 0.00 | 88,000.00 | (88,000.00) | -100.00% | 0.0% | 29,333.33 |
| 4208-20 FINES | 1,102.06 | 3,999.17 | 11,500.00 | (7,500.83) | -65.22% | 34.78% | 3,833.33 |
| 4240-10 INTEREST | 2,720.81 | 6,667.96 | 3,000.00 | 3,667.96 | 122.27% | 222.27% | 1,000.00 |
| 4245-00 COMMISSIONS | 0.00 | 160.88 | 2,000.00 | (1,839.12) | -91.96% | 8.04% | 666.67 |
| 4250-00 VENDING MACHINE | 180.00 | 635.00 | 2,000.00 | (1,365.00) | -68.25% | 31.75% | 666.67 |
| 4251-00 COFFEE MACHINE | 0.00 | 0.00 | 2,000.00 | (2,000.00) | -100.00% | 0.0% | 666.67 |
| 4260-00 PRINT MANAGEMENT | 392.00 | 736.00 | 2,000.00 | (1,264.00) | -63.20% | 36.8% | 666.67 |
| 4269-00 LOST/DAMAGED LIB. MAT. | 32.00 | 196.51 | 500.00 | (303.49) | -60.70% | 39.3% | 166.67 |
| 4270-50 GIFTS & DONATIONS | 5,000.00 | 6,761.00 | 0.00 | 6,761.00 | N/A | 100.0% | 0.00 |
| 4276-00 LIBRARY SYSTEM GRANT | 0.00 | 0.00 | 0.00 | 0.00 | N/A | 0.0% | 0.00 |
| 4384-10 STATE AID | 0.00 | 496.00 | 6,900.00 | (6,404.00) | -92.81% | 7.19% | 2,300.00 |
| 4384-20 STATE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | N/A | 0.0% | 0.00 |
| Total Revenue | 9,426.87 | 2,673,402.52 | 5,425,400.00 | -2,751,997.48 | -50.72% | 49.28% | 1,808,466.67 |
| **Expenditures** | | | | | | | |
| 5130-02 BANK FEES/SERVICE FEES | 377.24 | 1,599.38 | 0.00 | 1,599.38 | N/A | 100.0% | 0.00 |
| 5141-00 PROFESSIONAL/STAFF | 86,114.16 | 362,114.94 | 1,135,740.00 | (773,625.06) | -68.12% | 31.88% | 283,935.00 |
| 5142-00 CLERICAL/STAFF | 85,581.34 | 381,710.53 | 1,238,947.00 | (857,236.47) | -69.19% | 30.81% | 309,736.75 |
| 5142-01 PAGE/STAFF | 10,457.75 | 43,631.01 | 149,787.00 | (106,155.99) | -70.87% | 29.13% | 37,446.75 |
| 5142-02 CUSTODIAL/STAFF | 15,884.04 | 69,441.58 | 210,642.00 | (141,200.42) | -67.03% | 32.97% | 52,660.50 |
| 5201-00 FURNITURE & FIXTURES | 0.00 | 0.00 | 7,500.00 | (7,500.00) | -100.00% | 0.0% | 1,875.00 |
| 5203-00 TECH EQUIPMENT | 1,404.83 | 7,629.92 | 50,000.00 | (42,370.08) | -84.74% | 15.26% | 12,500.00 |
| 5203-01 MISC. EQUIPMENT | 985.61 | 8,542.68 | 8,000.00 | 542.68 | 6.78% | 106.78% | 2,000.00 |
| 5203-02 TECH LEASES/CONTRACTS | 0.00 | -838.33 | 9,000.00 | (9,838.33) | -109.31% | -9.32% | 2,250.00 |
| 5300-00 PROPERTY IMPROVEMENTS | 0.00 | 11,563.50 | 9,500.00 | 2,063.50 | 21.72% | 121.72% | 2,375.00 |
| 5300-01 CAPITAL IMPROVEMENTS | 0.00 | 0.00 | 5,000.00 | (5,000.00) | -100.00% | 0.0% | 1,250.00 |
| 5410-00 BOOKS ADULT | 15,154.27 | 35,072.55 | 124,500.00 | (89,427.45) | -71.83% | 28.17% | 31,125.00 |
| 5410-01 BOOKS JUV | 2,437.07 | 6,389.05 | 31,860.00 | (25,470.95) | -79.95% | 20.05% | 7,965.00 |
| 5410-02 BOOKS TEEN | 836.41 | 2,446.02 | 9,640.00 | (7,193.98) | -74.63% | 25.37% | 2,410.00 |
| 5411-00 VIDEOS ADULT | 1,046.10 | 3,859.97 | 42,507.50 | (38,647.53) | -90.92% | 9.08% | 10,626.88 |
| 5411-01 VIDEO JUV | 598.24 | 1,234.45 | 4,312.00 | (3,077.55) | -71.37% | 28.63% | 1,078.00 |
| 5411-02 VIDEO TEEN | 0.00 | 24.49 | 2,180.50 | (2,156.01) | -98.88% | 1.12% | 545.13 |
| 5412-00 RECORDED BOOKS ADULT | 410.90 | 1,378.27 | 12,984.00 | (11,605.73) | -89.38% | 10.62% | 3,246.00 |
| 5412-01 RECORDED BOOKS JUV | 164.70 | 461.19 | 1,693.50 | (1,232.31) | -72.77% | 27.23% | 423.38 |
| 5412-02 RECORDED BOOKS TEEN | 0.00 | 0.00 | 322.50 | (322.50) | -100.00% | 0.0% | 80.63 |
| 5412-A DOWNLOADABLES ADULT & JUV | 17,210.25 | 78,990.76 | 185,000.00 | (106,009.24) | -57.30% | 42.7% | 46,250.00 |
| 5412-A DOWNLOADABLES TEEN | 475.23 | 2,169.12 | 10,000.00 | (7,830.88) | -78.31% | 21.69% | 2,500.00 |
| 5412B-00 CD-MUSIC ADULT | 11.99 | 287.18 | 2,005.50 | (1,718.32) | -85.68% | 14.32% | 501.38 |
| 5412B-01 CD-MUSIC JUV | 73.33 | 130.89 | 915.00 | (784.11) | -85.70% | 14.31% | 228.75 |
| 5412B-02 CD-MUSIC TEEN | 0.00 | 0.00 | 79.50 | (79.50) | -100.00% | 0.0% | 19.88 |
| 5413-00 PERIODICALS ADULT | 12,995.98 | 18,568.55 | 42,000.00 | (23,431.45) | -55.79% | 44.21% | 10,500.00 |
| 5413-01 PERIODICALS JUV | 1,605.37 | 1,605.37 | 0.00 | 1,605.37 | N/A | 100.0% | 0.00 |
| 5413-02 PERIODICALS TEEN | 157.57 | 157.57 | 0.00 | 157.57 | N/A | 100.0% | 0.00 |
| 5415-01 CD ROMS JUV | 518.82 | 596.78 | 2,100.00 | (1,503.22) | -71.58% | 28.42% | 525.00 |
| 5415-02 CD ROMS TEEN | 89.89 | 89.89 | 900.00 | (810.11) | -90.01% | 9.99% | 225.00 |
| 5418-00 PROGRAM ADULT | 4,657.87 | 15,939.08 | 53,000.00 | (37,060.92) | -69.93% | 30.07% | 13,250.00 |
| 5418-01 MUSEUM PASSES | 2,535.00 | 7,945.00 | 17,000.00 | (9,055.00) | -53.26% | 46.74% | 4,250.00 |
| 5418-02 PROGRAM JUV | 8,104.35 | 18,142.38 | 37,000.00 | (18,857.62) | -50.97% | 49.03% | 9,250.00 |
| 5418-03 PROGRAM TEEN | 1,288.44 | 5,158.06 | 10,000.00 | (4,841.94) | -48.42% | 51.58% | 2,500.00 |
| 5418-04 COMMUNITY OUTREACH | 55.98 | 3,957.62 | 5,000.00 | (1,042.38) | -20.85% | 79.15% | 1,250.00 |
| 5429-00 MISC. EXPENSE | 0.00 | 3.95 | 2,500.00 | (2,496.05) | -99.84% | 0.16% | 625.00 |
| 5430-00 LIBRARY & OFFICE SUP. | 1,098.68 | 9,859.48 | 47,500.00 | (37,640.52) | -79.24% | 20.76% | 11,875.00 |
| 5431-00 TELEPHONE | 1,686.39 | 6,828.28 | 20,000.00 | (13,171.72) | -65.86% | 34.14% | 5,000.00 |
| 5432-00 DATA COMMUNICATIONS | 2,578.57 | 10,314.37 | 39,000.00 | (28,685.63) | -73.55% | 26.45% | 9,750.00 |
| 5433-00 POSTAGE | 224.90 | 1,928.06 | 7,000.00 | (5,071.94) | -72.46% | 27.54% | 1,750.00 |
| 5434-00 PRINTING & PUBLICITY | 2,237.20 | 5,103.60 | 1,500.00 | 3,603.60 | 240.24% | 340.24% | 375.00 |
| 5435-00 TRAVEL | 68.51 | 176.63 | 3,500.00 | (3,323.37) | -94.95% | 5.05% | 875.00 |
| 5436-00 ILS | 15,458.25 | 15,458.25 | 104,500.00 | (89,041.75) | -85.21% | 14.79% | 26,125.00 |
| 5436-01 DATABASES | 1,873.05 | 5,942.57 | 73,500.00 | (67,557.43) | -91.91% | 8.09% | 18,375.00 |
| 5437-00 PROFESSIONAL SERVICES | 11,999.04 | 70,873.64 | 162,500.00 | (91,626.36) | -56.39% | 43.62% | 40,625.00 |
| 5437-01 LEGAL SERVICES | 1,478.40 | 4,502.40 | 18,000.00 | (13,497.60) | -74.99% | 25.01% | 4,500.00 |
| 5437-02 ACCOUNTING SERVICES | 0.00 | 0.00 | 18,000.00 | (18,000.00) | -100.00% | 0.0% | 4,500.00 |
| 5438-00 MEMBERSHIP | 835.00 | 1,104.00 | 2,500.00 | (1,396.00) | -55.84% | 44.16% | 625.00 |
| 5439-00 EQUIP. REPAIR | 12,338.88 | 32,567.24 | 125,000.00 | (92,432.76) | -73.95% | 26.05% | 31,250.00 |
| 5439-01 EQUIP. RENTAL | 0.00 | 2,849.24 | 29,500.00 | (26,650.76) | -90.34% | 9.66% | 7,375.00 |
| 5439-02 EQUIPMENT CONTRACT | 4,455.33 | 11,337.66 | 0.00 | 11,337.66 | N/A | 100.0% | 0.00 |
| 5450-00 GAS & ELECTRIC | 65.67 | 47,890.84 | 96,000.00 | (48,109.16) | -50.11% | 49.89% | 24,000.00 |
| 5450-01 WATER | 446.88 | 865.14 | 4,700.00 | (3,834.86) | -81.59% | 18.41% | 1,175.00 |
| 5451-00 CUSTODIAL SUPPLIES | 507.17 | 5,962.28 | 28,500.00 | (22,537.72) | -79.08% | 20.92% | 7,125.00 |
| 5454-00 INSURANCE | 0.00 | 36,737.28 | 32,500.00 | 4,237.28 | 13.04% | 113.04% | 8,125.00 |
| 5465-00 SNOW REMOVAL | 0.00 | 0.00 | 10,000.00 | (10,000.00) | -100.00% | 0.0% | 2,500.00 |
| 5476-00 GROUNDS UPKEEP | 0.00 | 2,149.50 | 16,000.00 | (13,850.50) | -86.57% | 13.43% | 4,000.00 |
| 5482-00 ADVERTISING | 0.00 | 0.00 | 500.00 | (500.00) | -100.00% | 0.0% | 125.00 |
| 5486-00 CONFERENCES | 108.81 | 610.84 | 15,084.00 | (14,473.16) | -95.95% | 4.05% | 3,771.00 |
| 9990 CAPITAL PROJECT FUND | 0.00 | 0.00 | 51,500.00 | (51,500.00) | -100.00% | 0.0% | 12,875.00 |
| 9010-08 RETIREMENT | 0.00 | 0.00 | 316,000.00 | (316,000.00) | -100.00% | 0.0% | 79,000.00 |
| 9030-08 SOCIAL SECURITY | 14,636.21 | 63,487.65 | 200,000.00 | (136,512.35) | -68.26% | 31.74% | 50,000.00 |
| 9040.08 WORKERS COMP. INS. | 0.00 | 0.00 | 25,000.00 | (25,000.00) | -100.00% | 0.0% | 6,250.00 |
| 9055-08 DISABILITY INSURANCE | -91.04 | -91.04 | 6,000.00 | (6,091.04) | -101.52% | -1.52% | 1,500.00 |
| 9060-08 HOSPITALIZATION | 39,761.60 | 151,851.10 | 550,000.00 | (398,148.90) | -72.39% | 27.61% | 137,500.00 |
| Total Expenditures | 383,000.23 | 1,578,312.41 | 5,425,400.00 # | (3,847,087.59) | -70.91% | 29.09% # | 1,356,350.00 |

| SUMMARY | | | | | | | |
|---|---|---|---|---|---|---|---|
| REVENUE | 9,426.87 | 2,673,402.52 | 5,425,400.00 | -2,751,997.48 | -50.72% | 49.28% | 1,808,466.67 |
| EXPENDITURES | 383,000.23 | 1,578,312.41 | 5,425,400.00 | (3,847,087.59) | -70.91% | 29.09% | 1,356,350.00 |
| NET | (373,573.36) | 1,095,090.11 | 0.00 # | 1,095,090.11 | N/A | N/A | 452,116.67 |

Jericho Public Library
Treasurer's Report
For The Month Ending October 31, 2022

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| All Funds Cash Book Balance as of October 31, 2022 | | | | $ 6,638,263.74 | | | | | | | |
| **RECEIPTS AND OTHER DURING THE MONTH** | | | | | | | | | | | |
| Total Receipts | | | 12,554.93 | | | | | | | | |
| Total Other | | | 387.00 | | | | | | | | |
| **Total Receipts** | | | | 12,941.93 | | | | | | | |
| **DISBURSEMENTS MADE DURING THE MONTH** | | | | | | | | | | | |
| By Check | | | 159,987.14 | | | | | | | | |
| By Electronic Payment | | | 177,914.50 | | | | | | | | |
| **Total Amount of checks issued & electronic paymemts** | | | | 337,901.64 | | | | | | | |
| **Cash balance per Books at October 31, 2022** | | | | $ 6,313,304.03 | | | | | | | |
| **RECONCILIATION WITH BANK STATEMENTS** | | | | | | Total by Bank | FDIC Coverage | Not FDIC Covered | Collateral Required | Collateral Pledged | Over (Under) |
| Balances as given on bank statements, end of month: | Interest Earned | | | | | | | | | | |
| | $ - | First National Checking | $ 2,000.00 | | | 2,000.00 | 2,000.00 | - | - | - | - |
| *Annual Percentage Yield E* | 2.00 | DIME Regular Checking | 65,087.32 | | | | | | | | |
| *Annual Percentage Yield E* | 664.97 | DIME Money Market | 1,560,904.94 | | | | | | | | |
| *Annual Percentage Yield E* | 0.10 | DIME Tax Account | 3,097.77 | | | | | | | | |
| *Annual Percentage Yield E* | 0.02 | DIME Fine Account | 728.18 | | | | | | | | |
| *Annual Percentage Yield E* | 585.98 | DIME Reserve Account | 1,534,050.84 | | | | | | | | |
| *Annual Percentage Yield E* | 0.09 | DIME Special Checking | 1,449.26 | | | | | | | | |
| *Annual Percentage Yield E* | 0.17 | DIME Merchant Account | 4,394.37 | | | | | | | | |
| *Annual Percentage Yield E* | 0.52 | DIME Payroll Account | 10,472.63 | | | | | | | | |
| *Annual Percentage Yield E* | 800.11 | DIME Capital Fund Account | 2,071,707.11 | | | 5,251,892.42 | 250,000.00 | 5,001,892.42 | 5,251,987.04 | 5,251,987.42 | 0.38 |
| *Annual Percentage Yield E* | 238.59 | TD Bank Reserve | 237,204.28 | | | 237,204.28 | 237,204.28 | - | - | | - |
| *Annual Percentage Yield E* | 1,228.37 | HSBC - MONEY MARKET | 877,774.83 | | | 877,774.83 | 250,000.00 | 627,774.83 | 640,330.33 | | (640,330.33) |
| Total balance as given on bank statements, end of month | | | $ 6,368,871.53 | | | 6,368,871.53 | 739,204.28 | 5,629,667.25 | 5,892,317.37 | 5,251,987.42 | (640,329.95) |
| Less: Total outstanding checks | | | (54,520.84) | | | | | | | | |
| Net balance in balance | | | $ 6,314,350.69 | | | | | | | | |
| Deposit in Transit | | | (1,046.66) | | | | | | | | |
| Other Reconciling Items | | | - | | | | | | | | |
| **Total Adjusted Bank Balance at October 31, 2022** | | | | 6,313,304.03 | | | | | | | |
| | | | | - | | | | | | | |

| | | | First National Checking | DIME Regular Checking | DIME Money Market | DIME Tax Account | DIME Fine Account | DIME Reserve Account | DIME Special Checking | DIME Merchant Account | DIME Payroll Account | TD Bank Reserve | HSBC - MONEY MARKET | DIME Capital Fund Account | Total All Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Account Name | | | | | | | | | | | | | |
| | | GL Code | 1005-02 | 1008-01 | 1008-02 | 1008-03 | 1008-04 | 1008-05 | 1008-07 | 1008-08 | 1008-09 | 1008-10 | 1011-01 | 1000-00 | |
| | | Last 4 of Acct # | | -0241 | -0012 | -0046 | -0053 | -0061 | -0266 | -0038 | -0258 | | | -1538 | |
| 9/1/2022 | Beginning Book Balance | | $ 2,000.00 | $ 7,877.05 | $ 1,865,035.18 | $1,582.45 | $884.31 | $ 1,532,464.86 | $ 2,219.47 | $3,924.64 | $ 8,080.13 | $ 236,965.69 | $ 876,546.46 | $ 2,100,683.50 | $ 6,638,263.74 |
| Receipts | Revenue | | | | | | | | | | | | | | |
| | | Tax Levy | | | | | | | | | | | | | - |
| | | PILOT | | | | | | | | | | | | | - |
| | | Fines | | | | | 343.39 | | | 810.80 | | | | | 1,154.19 |
| | | Memberships | | | | | | | | | | | | | - |
| | | Interest | 0.00 | 2.00 | 664.97 | 0.10 | 0.02 | 585.98 | 0.09 | 0.17 | 0.52 | 238.59 | 1,228.37 | 800.11 | 3,520.92 |
| | | Equipment Rental | | | | | | | | | | | | | - |
| | | Commission | | | | | | | | | | | | | - |
| | | Vending Machine Comm. | | | | 180.00 | | | | | | | | | 180.00 |
| | | Coffee Machine Comm. | | | | | | | | | | | | | - |
| | | Print Management | | | | 392.00 | | | | | | | | | 392.00 |
| | | Sale of Excess Material | | | | | | | | | | | | | - |
| | | Insurance Recovery | | | | | | | | | | | | | - |
| | | Lost/Damaged Lib. Mat. | | | | 32.00 | | | | | | | | | 32.00 |
| | | Refund-Prior Yr. Expense | | | | | | | | | | | | | - |
| | | Gifts & Donations | | | 5,000.00 | | | 1,000.00 | | | | | | | 6,000.00 |
| | | Building Fund Donation | | | | | | | | | | | | | - |
| | | Library System Grant | | | | | | | | | | | | | - |
| | | Program Revenue | | | | 69.00 | | | | | | | | | 69.00 |
| | | Miscellaneous Income | | 99.84 | 1,106.98 | | | | | | | | | | 1,206.82 |
| | | State Incentive Aid | | | | | | | | | | | | | - |
| | | State Aid | | | | | | | | | | | | | - |
| | | State Grant | | | | | | | | | | | | | - |
| | | | | | | | | | | | | | | | - |
| | | Voided Checks | | 350.00 | | | | | | | | | | | 350.00 |
| | | Other/Expenditure Reimb | | | | 37.00 | | | | | | | | | 37.00 |
| | | | | | | | | | | | | | | | - |
| | | Total Receipts and Other | - | 451.84 | 6,771.95 | 710.10 | 343.41 | 1,585.98 | 0.09 | 810.97 | 0.52 | 238.59 | 1,228.37 | 800.11 | 12,941.93 |
| Total Available Cash | | | 2,000.00 | 8,328.89 | 1,871,807.13 | 2,292.55 | 1,227.72 | 1,534,050.84 | 2,219.56 | 4,735.61 | 8,080.65 | 237,204.28 | 877,774.83 | 2,101,483.61 | 6,651,205.67 |
| Disbursements | Regular | | | | | | | | | | | | | | |
| | | Abstracts | | 108,786.34 | | | | | 1,688.44 | | | | | 29,776.50 | 140,251.28 |
| | | Prior month voids | | 4,946.48 | | | | | | | | | | | 4,946.48 |
| | | Payroll (Checks) | | | | | | | | | | | | | - |
| | | 10/13/2022 | | | | | | | | | $8,651.55 | | | | 8,651.55 |
| | | 10/27/2022 | | | | | | | | | $6,137.83 | | | | 6,137.83 |
| | Electronic (ACH) | | | | | | | | | | | | | | - |
| | | Bank Fees | | | 10.00 | | | | | 341.24 | | | | | 351.24 |
| | | Payroll (Direct withdrawal) | | | | | | | | | | | | | - |
| | | 10/13/2022 | | | | | | | | | $79,863.08 | | | | 79,863.08 |
| | | 10/27/2022 | | | | | | | | | $85,850.27 | | | | 85,850.27 |
| | | OMNI Retirement | | | | | | | | | | | | | - |
| | | 10/13/2022 | | | | | | | | | $5,987.32 | | | | 5,987.32 |
| | | 10/27/2022 | | | | | | | | | $5,862.59 | | | | 5,862.59 |
| | | | | | | | | | | | | | | | - |
| | | Total Disbursements | - | 113,732.82 | 10.00 | - | - | - | 1,688.44 | 341.24 | 192,352.64 | - | - | 29,776.50 | 337,901.64 |
| | | | | | | | | | | | | | | | - |
| Transfers (+/-) | | | | 108,786.34 | (305,892.19) | (315.14) | | | 315.14 | | 197,105.85 | | | | - |
| 9/30/2022 | Ending Book Balance | | $ 2,000.00 | $ 3,382.41 | $ 1,565,904.94 | $ 1,977.41 | $ 1,227.72 | $ 1,534,050.84 | $ 846.26 | $ 4,394.37 | $ 12,833.86 | $ 237,204.28 | $ 877,774.83 | $ 2,071,707.11 | $ 6,313,304.03 |
| 9/30/2022 | Ending Bank Statement Balance | | $ 2,000.00 | $ 65,087.32 | $ 1,560,904.94 | $ 3,097.77 | $ 728.18 | $ 1,534,050.84 | $ 1,449.26 | $ 4,394.37 | $ 10,472.63 | $ 237,204.28 | $ 877,774.83 | $ 2,071,707.11 | 6,368,871.53 |
| | | Outstanding Checks | | (61,704.91) | 5,000.00 | | | | (603.00) | | 2,787.07 | | | | (54,520.84) |
| | | Deposit in Transit | | | | (1,120.36) | 499.54 | | | | (425.84) | | | | (1,046.66) |
| | | Other Reconciling Items | | | | | | | | | | | | | - |
| | | | - | (61,704.91) | 5,000.00 | (1,120.36) | 499.54 | - | (603.00) | - | 2,361.23 | - | - | - | (55,567.50) |
| 9/30/2022 | Adjusted Bank Balance | | 2,000.00 | 3,382.41 | 1,565,904.94 | 1,977.41 | 1,227.72 | 1,534,050.84 | 846.26 | 4,394.37 | 12,833.86 | 237,204.28 | 877,774.83 | 2,071,707.11 | 6,313,304.03 |
| | | Difference | - | 0.00 | - | - | - | - | - | - | | - | - | - | 0.00 |

JERICHO PUBIC LIBRARY
WARRANT
OCTOBER 2022

| Num | GL Account | Name | Amount |
|---|---|---|---|
| 894 | | Void check #13259 made out to wrong progra | 350.00 |
| 13368 | 201CHASE VISA | CHASE VISA | (3,015.49) |
| 13369 | 203ELM USA INC | ELM USA INC | (940.00) |
| 13370 | 203KNOWBE4 | KNOWBE4 | (1,620.00) |
| 13371 | 203LDI | LDI COLOR TOOLBOX | (2,237.20) |
| 13372 | 203OCLC | OCLC | (2,050.69) |
| 13373 | 410AMAZON | AMAZON CREDIT PLAN | (1,590.05) |
| 13374 | 410BAKER & TAYLOR | BAKER & TAYLOR | (13,043.19) |
| 13375 | 410BRODART | BRODART CO. | (773.82) |
| 13376 | 410CENTER POINT | CENTER POINT LARGE PRINT | (29.96) |
| 13377 | 410GALE | GALE CENGAGE LEARNING | (202.48) |
| 13378 | 410INFORMATION | INFORMATION TODAY INC. | (410.80) |
| 13379 | 410MERGENT | MERGENT, INC. | (2,112.00) |
| 13380 | 410W.J.BOOKSTORE | W.J. BOOKSTORE | (1,033.43) |
| 13381 | 411MIDWEST | MIDWEST TAPE | (1,354.49) |
| 13382 | 412BLACKSTONE | BLACKSTONE AUDIO, INC. | (40.74) |
| 13383 | 412BMIDWEST | MIDWEST TAPE | (85.32) |
| 13384 | 412KANOPY | KANOPY | (152.00) |
| 13385 | 412LIBRARY IDEAS | LIBRARY IDEAS | (8.00) |
| 13386 | 412MIDWEST | MIDWEST TAPE | (504.87) |
| 13387 | 412MIDWEST/HOOPLA | MIDWEST/HOOPLA | (751.54) |
| 13388 | 412OVERDRIVE | OVERDRIVE, INC. | (16,773.94) |
| 13389 | 413EBSCO | EBSCO INFORMATION SERVICES | (13,529.19) |
| 13390 | 413FOCUS ON HEALTHY AGING | FOCUS ON HEALTHY AGING | (28.00) |
| 13391 | 413MONEYLETTER | MONEYLETTER | (153.00) |
| 13392 | 413NEWSDAY | NEWSDAY | (238.24) |
| 13393 | 413PUGLIA | ED PUGLIA | (917.44) |
| 13394 | 413SING TAO | SING TAO NEWSPAPERS NEW YORK | (228.00) |
| 13395 | 418ALLEY POND ENVIRONMENTAL | ALLEY POND ENVIRONMENTAL | (240.00) |
| 13396 | 418ANDERSON | PATRICIA ANDERSON | (200.00) |
| 13397 | 418BASS | ANNE BASS | (599.00) |
| 13398 | 418BOSNJAK | JOLIE BOSNJAK | (225.00) |
| 13399 | 418CILMI | JOE CILMI | (240.00) |
| 13400 | 418CLARK BOTANIC GARDEN | CLARK BOTANIC GARDEN | (75.00) |
| 13401 | 418COURTADE | MARC COURTADE | (250.00) |
| 13402 | 418CREATE PROGRAMS | CREATE PROGRAMS | (300.00) |
| 13403 | 418CSH FISH HATCHERY | CSH FISH HATCHERY & AQUARIUM | (500.00) |
| 13404 | 418DALY | THOMAS DALY | (275.00) |
| 13405 | 418FANNY CAKES | FANNY CAKES | (720.00) |
| 13406 | 418GEORGALAS | BRITTANY GEORGALAS | (250.00) |
| 13407 | 418HABER, ELINOR | ELINOR HABER | (150.00) |
| 13408 | 418HIGH HOPES | HIGH HOPES PRODUCTIONS | (165.00) |
| 13409 | 418HIRDT | MARY HIRDT | (175.00) |

| | | | |
|---|---|---|---|
| 13410 | 418JUMP FOR JOY | JUMP FOR JOY | (125.00) |
| 13411 | 418KASSIMIR,SANDY | SANDY KASSIMIR | (250.00) |
| 13412 | 418LAUDIEN-MEO | SYLVIA LAUDIEN-MEO | (250.00) |
| 13413 | 418LINTHWAITE | DARA LINTHWAITE | (170.00) |
| 13414 | 418MAGUIRE | MARY MAGUIRE | (200.00) |
| 13415 | 418MEIRS | ERIC MEIRS | (120.00) |
| 13416 | 418MUSEUM OF THE DOG | MUSEUM OF THE DOG | (250.00) |
| 13417 | 418NLS | NLS GENERAL FUND | (600.00) |
| 13418 | 418PATTERSON,PAIGE | PAIGE PATTERSON | (250.00) |
| 13419 | 418RAY | LINDA RAY | (300.00) |
| 13420 | 418REPRISE MUSIC | REPRISE MUSIC | (195.00) |
| 13421 | 418ROSE | BRIAN ROSE | (250.00) |
| 13422 | 418SALEMO,JOE | JOE SALEMO | (285.00) |
| 13423 | 418STEMTASTIC | STEMTASTIC | (175.00) |
| 13424 | 418STUDIO LVS | STUDIO LVS | (2,500.00) |
| 13425 | 418THE VILLAGE ARTIST | THE VILLAGE ARTIST | (200.00) |
| 13426 | 418THIERFELDER | DR. WILLIAM THIERFELDER | (250.00) |
| 13427 | 418TIMEFORKIDS | TIME FOR KIDS | (160.00) |
| 13428 | 418VAIL, AMY | AMY VAIL | (275.00) |
| 13429 | 418VAN HORN, LUCY | LUCY VAN HORN | (300.00) |
| 13430 | 418VANDERBILT MUSEUM | VANDERBILT MUSEUM | (600.00) |
| 13431 | 418VASTA | MINDY VASTA | (240.00) |
| 13432 | 418VIAGAS, ROBERT | ROBERT VIAGAS | (300.00) |
| 13433 | 418VIVAS | CHRIS VIVAS | (250.00) |
| 13434 | 418ZALLEY POND | ALLEY POND ENVIRONMENTAL | (240.00) |
| 13435 | 418ZDALY | THOMAS DALY | (275.00) |
| 13436 | 418ZJUMP FOR JOY | JUMP FOR JOY | (125.00) |
| 13437 | 418ZTHE VILLAGE ARTIST | THE VILLAGE ARTIST | (200.00) |
| 13438 | 418ZTHIERFELDER | DR. WILLIAM THIERFELER | (250.00) |
| 13439 | 418ZTIME FOR KIDS, INC. | TIME FOR KIDS, INC. | (150.00) |
| 13440 | 418ZTIMEFORKIDS | TIME FOR KIDS | (150.00) |
| 13441 | 418ZVAIL, AMY | AMY VAIL | (275.00) |
| 13442 | 418ZZTIME | A TIME FOR KIDS | (175.00) |
| 13443 | 418ZZZTIME | A TIME FOR KIDS | (150.00) |
| 13444 | 430ACADEMY | ACADEMY MARKING PRODUCTS, INC. | (22.50) |
| 13445 | 430QUENCH | QUENCH USA, INC. | (124.70) |
| 13446 | 430STAPLESBUS | STAPLES BUSINESS ADVANTAGE | (803.46) |
| 13447 | 431CINQUEMANI | ANGELA CINQUEMANI | (46.33) |
| 13448 | 433USPS-POC | USPS-POC | (200.00) |
| 13449 | 435MEDINA | FRAN MEDINA | (35.50) |
| 13450 | 435MILLER | BARBARA MILLER | (14.88) |
| 13451 | 435MUNOZOSPINA | CARLOS MUNOZOSPINA | (18.13) |
| 13452 | 436INNOVATIVE | INNOVATIVE INTERFACES INC | (15,458.25) |
| 13453 | 437ASTORIA | ASTORIA COMMUNICATIONS | (157.50) |
| 13454 | 437FUNDAMENTAL | FUNDAMENTAL CPR TRAINING INC | (1,365.00) |
| 13455 | 437L2J CONSULTING, INC. | L2J CONSULTING, INC. | (6,900.00) |
| 13456 | 437NLS | NLS GENERAL FUND | (1,320.00) |

| | | | |
|---|---|---|---|
| 13457 | 437SPELLMAN GIBBONS | SPELLMAN GIBBONS | (1,478.40) |
| 13458 | 438LILRC | LILRC | (835.00) |
| 13459 | 439CORKREY ELECTRIC, INC. | CORKREY ELECTRIC, INC. | (1,364.83) |
| 13460 | 439ELECTRONIXSYSTEMS | ELECTRONIX SYSTEMS CENTRAL STAT | (1,864.20) |
| 13461 | 439ENVISION WARE | ENVISION WARE | (205.00) |
| 13462 | 439INTER-COUNTY | INTER-COUNTY MECHANICAL | (2,386.13) |
| 13463 | 439ISLAND ELEVATOR | ISLAND ELEVATOR SERVICES, INC. | (1,847.05) |
| 13464 | 439SCHUMACHER & FARLEY | SCHUMACHER & FARLEY PLUMBING & | (9,127.00) |
| 13465 | 9060ANDERSON | IDA ANDERSON | (170.10) |
| 13466 | 9060BARRETT | BARBARA BARRETT | (170.10) |
| 13467 | 9060BIRNBAUM | IZA BIRNBAUM | (170.10) |
| 13468 | 9060BRENNER | CHRISTINA BRENNER | (340.20) |
| 13469 | 9060CALLAHAN | PATRICIA CALLAHAN | (170.10) |
| 13470 | 9060COOPER | CHARLOTTE COOPER | (170.10) |
| 13471 | 9060DOBLER, MARYANNE | MARYANNE DOBLER | (340.20) |
| 13472 | 9060FINCK | MARJORIE FINCK | (340.20) |
| 13473 | 9060GLEASON | JOAN GLEASON | (340.20) |
| 13474 | 9060KESSLER | BARBARA KESSLER | (340.20) |
| 13475 | 9060MCGRATH,GENELLEN | GENELLEN MCGRATH | (340.20) |
| 13476 | 9060NEUMAN | DEBORAH NEUMAN | (170.10) |
| 13477 | 9060O'CONNOR | BARBARA O'CONNOR | (170.10) |
| 13478 | 9060O'DONNELL | DIANE O'DONNELL | (170.10) |
| 13479 | 9060RUIZ | HERNANDO RUIZ | (170.10) |
| 13480 | 9060SCHWARTZ | MAURICE SCHWARTZ | (170.10) |
| 13481 | 9060SHEEHAN | ELIZABETH SHEEHAN | (228.56) |
| 13482 | 9060TORRES | FAUNIER TORRES | (170.10) |
| 13483 | 9060WEINTRAUB | JANET WEINTRAUB | (340.20) |
| 13484 | 99ZPETTY CASH | ANGELA CINQUEMANI | (102.05) |
| | | | (128,479.85) |

Authorization for Payment 2022-4 for bills and obligations for the month of October, 2022.

I certify that the above accounts amounting to the sum of $128,479.85 have been reviewed and authorized by a quorum of the Board of Trustees and that the same have been examined by me and found correct.

| | |
|---|---|
| Financial Officer | Date |
| President | Date |

**JERICHO PUBLIC LIBRARY**
**WARRANT**
**OCTOBER 2022**

| Num | Name | Memo | Amount |
|---|---|---|---|
| 2388 | 418GEORGALAS | | (250.00) |
| 2389 | 451HOMEDEPOT | | (433.44) |
| 2390 | 418CHILDREN'S MUSEUM OF MANHATTAN | | (350.00) |
| 2391 | 418CUOMO, JOHNNY | | (350.00) |
| 2392 | 438NASSAU COUNTY HIST. SOCIETY | | (55.00) |
| 2393 | 418VIAGAS, ROBERT | | (250.00) |
| | Interest | Deposit | 0.09 |
| | | | (1,688.35) |

Authorization for Payment 2022 - 4A (Reimburse Special Checking Account) for bills and obligations for the month of October, 2022.

I certify that the above accounts amounting to the sum of $1,688.35 have been reviewed and authorized by a quorum of the Board of Trustees and that the same have been examined by me and found correct.

FINANCE OFFICER _____ DATE _____

PRESIDENT _____ DATE _____

JERICHO PUBLIC LIBRARY
WARRANT
OCTOBER 2022

| Num | Name | Memo | Amount |
|---|---|---|---|
| XXX | 11111PAY | | (62,943.93) |
| XXX | 157THE OMNI GROUP | | (5,987.32) |
| XXX | 437ACCUDATA | | (148.37) |
| XXX | 437ACCUDATA | | (135.50) |
| XXX | 145ADIME BANK | | (14,716.38) |
| XXX | 145NYTAX | | (2,493.00) |
| XXX | 145ADIME BANK | | (7,222.96) |
| XXX | 145NYTAX | | (854.49) |
| 13344 | 151BOCES | | (601.16) |
| 13345 | 152AFLAC | | (1,269.03) |
| 13346 | 154NYSTSA | | (4,843.11) |
| 13347 | 431VERIZON | | (269.00) |
| 13348 | 432LIGHTPATH | | (2,942.53) |
| 13349 | 432T-MOBILE | | (574.00) |
| XXX | 11111PAY | | (65,165.63) |
| XXX | 145ADIME BANK | | (16,072.32) |
| XXX | 145NYTAX | | (2,738.63) |
| XXX | 145ADIME BANK | | (6,940.77) |
| XXX | 145NYTAX | | (789.38) |
| XXX | 157THE OMNI GROUP | | (5,862.59) |
| XXX | 437ACCUDATA | | (148.37) |
| XXX | 437ACCUDATA | | (133.00) |
| 13350 | 146JJSTANIS | | (191.80) |
| 13351 | 147NYRETIRE | | (4,331.34) |
| 13352 | 150HEALTH INSURANCE | | (39,735.60) |
| 13353 | 151BOCES | | (601.16) |
| 13354 | 153ELITE | | (119.00) |
| 13355 | 154NYSTSA | | (4,897.45) |
| 13356 | 431VERIZON WIRELESS | | (25.41) |
| 13357 | 432OPTIMUM | | (407.69) |
| 13358 | 450NATIONAL GRID | | (65.67) |
| 13359 | 450ZJERICHO | | (446.88) |
| | | | (253,673.47) |

**Authorization for Payment 2022 - 4B**
**for bills and obligations for**
**October, 2022.**

**I certify that the above account amounting to the sum of $253,673.47 has been reviewed and authorized by a quorum of the Board of Trustees and that the same has been examined by me and found correct.**

| | |
|---|---|
| **Financial Officer** | **Date** |
| **President** | **Date** |

# DIRECTOR'S REPORT

**NOVEMBER DIRECTOR'S REPORT** November 15, 2022

ANGELA CINQUEMANI

**NEW CATALOG**- The library will be updating our Innovative system to Vega, which will replace our current Encore catalog system. Staff will be trained on the new and improved catalog system and it will be announced and implemented in the months ahead. More information to come.

**TRAINING**- I attended a workshop for 'Effective Meetings Utilizing Parliamentary Procedure'. Presented by Mr. Adrian Stratton (MBA, PRP, CP and a member of the National Association of Parliamentarians and the American Institute of Parliamentarians), this was a workshop to gain an understanding of Robert's Rules of Order, learn how to conduct effective, fair and equable meetings, encourage respectful discussions and debates, and to utilize time management to fulfill the business of the library. This was a very insightful training.

Beginning January 1, 2023 all trustees of public libraries in New York will be required to complete a minimum of two hours of trustee education annually (*Education Law 260-d* added *by Chapter 468 of the Laws of 2021*). Taking part in continuing education helps trustees make important decisions for their libraries and the communities they serve. The New York State Library has created a helpful Trustee Education FAQ on their website to understand the new requirements. I will work with the trustees as well to help facilitate access to and completion of training.
https://www.nysl.nysed.gov/libdev/trustees/education.htm

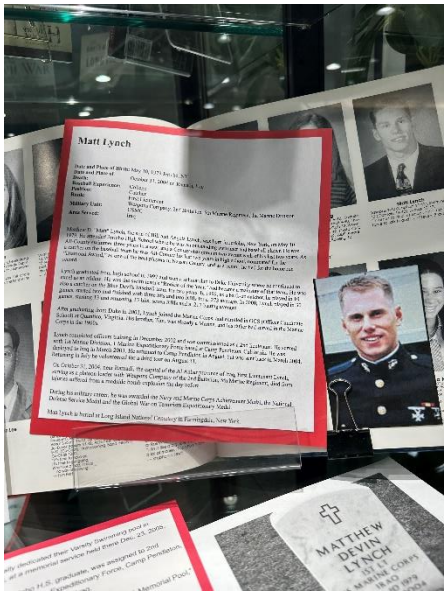
**BUILDING & GROUNDS**- A mechanical hoistway restrictor was installed in the library's main passenger elevator per the ASME A17.1 code requirement. The small book lift elevator was repaired at a minimal cost- the vendor installed one spring for the tension slack cable switch per ASME A17.1-2016 requirements. We were fortunate that the book lift elevator did not need to be replaced. A fluorescent light fixture on the second floor was repaired by restoring power to the unit. A rear parking lot light fixture required a new LED floodlight which was installed.

**NASSAU LIBRARY SYSTEM**- I attended and voted on behalf of the Jericho Library Trustees at the Nassau Library System Area 8 meeting. Mr. George Williams has been nominated by the member libraries of Area 8 to represent this area at the Nassau Library System Board meetings.

Member libraries voted and approved to recommend the following as best practice with regards to library-to-library billing: 'The practice of seeking reimbursement should only be sought from the patron's home library when the cost of an individual billed item exceeds $50.00.'.

**LONG ISLAND READS**- The pick is in for 2023! The Long Island Reads Committee has selected 'A Speck in the Sea: A Story of Survival and Rescue' by Long Island residents John Aldridge and Anthony Sosinski. Long Island Reads takes place annually throughout the month of April. (Page 45)

**LOCAL HISTORY**- Visit our Local History display commemorating Veterans Day and our fallen heroes. Marine and 1st Lieutenant Matthew D. Lynch is one of our local heroes- the park next to the library was dedicated to him in 2005.




**JERICHO WELLNESS COALITION MEETING**- On 11/1 I attended the first Wellness Coalition Meeting of the school year. This meeting was moderated by Mr. Ray Velez LCSW, Jericho High School Social Worker. Topics discussed included suicide awareness and prevention, addiction and vaping, bully prevention, partnership with Northwell for training, wellness days, and promoting connectedness and making a difference. I appreciate being invited to these meetings as a community representative. We strive to support the Jericho community and our many students who come to the library.

**WINDOWS/DOORS & THEATER**- The library building is over 30 years old with leaky windows, doors, and items in need of updates. The Board has approved moving forward with necessary building improvements. I am working with Mr. Philip Handler at BBS Architects to compile necessary paperwork to send to New York State (SED) for building permits. I met with Ms. Daniella Smyth of the Civil Planning department at BBS Architects. She visited our site to examine the building, check dimensions, and gather additional feedback.

**EMAIL NEWSLETTER & PROGRAMS**- We encourage the Jericho community to take advantage of our wide variety of educational and recreational programs at the library. Please check our monthly calendar for the latest information: https://www.jerichолibrary.org/events/month

**LIBRARY USAGE AND STATISTICS OCTOBER 2022** (See attached monthly compilation Page 46)

| | |
|---|---|
| CHILDREN'S DEPT - PROGRAMS | 22 |
| CHILDREN'S DEPT - ATTENDEES | 272 |
| TEEN DEPT - PROGRAMS | 9 |
| TEEN DEPT - ATTENDEES | 91 |
| ADULT DEPT - PROGRAMS | |
| ADULT DEPT - ATTENDEES | |
| NEW LIBRARY CARDS | 86 |
| LIBRARY VISITORS | 5312 |
| WIFI SESSIONS | 51,680 |
| WEBSITE USERS | 5,701 |
| CIRCULATION CHECKOUTS | 10,992 |
| SOCIAL MEDIA FOLLOWERS | |
| FACEBOOK | 941 |
| INSTAGRAM | 1,028 |
| TIKTOK | 148 |
| TWITTER | 323 |
| YOU TUBE | 136 |

**PROGRAM HIGHLIGHTS:**

GREAT GIVE BACK- On 10/15 we had a wonderful Great Give Back event. Patrons brought non-perishable food items to donate to Jericho Cares and stayed to paint kindness rocks to donate to our garden.

FALL FUN FOR EVERYONE- We had a terrific Fall Fun event on 10/22. Approximately 300 attendees enjoyed music, face painting, pumpkin decorating, and our story walk! Some of our young patrons were even in costume.

# UNFINISHED BUSINESS

# NEW BUSINESS

# ATTENDING CHILDREN'S PROGRAMS POLICY

Because many patrons register their children for programs and don't attend and/or cancel less than 48 hours in advance, it is preventing other children from attending. If you cancel less than 48 hours in advance and/or don't attend two (2) times, your child will be withdrawn from the next program for which they are registered. You will also not be able to sign your child up for the next newsletter's programs.

Adopted by the Jericho Public Library
Board of Trustees September 12, 2018
Revised September 10, 2009
Removed November 15, 2022

# CONFIDENTIALITY POLICY

It is the policy of the Jericho Public Library to protect the confidentiality of patron records to ensure that every individual may use the library freely and without fear of reprisals.

This confidentiality pertains to information sought or received, materials consulted or borrowed and includes database search records, reference interviews, circulation records, interlibrary loan records, and any other personally identifiable uses of library materials, facilities, or services, as well as home addresses, telephone numbers and any other personal information.

Information concerning use of library materials or services by patrons shall remain confidential and shall not be disclosed by any Jericho Public Library employee except with the consent of the Library Director or his/her designee, upon request or consent of the user, or pursuant to subpoena, court order, or where otherwise required by statute.

Each new employee will be given a copy of the Confidentiality Policy at the time of employment.

I have received a copy of the Jericho Public Library's Confidentiality Policy and agree to adhere to its conditions.

_____ _____

Print Name Signature

_____

Date

Adopted by the Board of Trustees of the
Jericho Public Library December 11, 1995
Revised July 12, 2004
Reviewed and Reaffirmed November 15, 2022

# DUTY OF THE BOARD SECRETARY

The Clerk of the Board shall record and prepare minutes of all public Board Meetings. The Clerk of the Board shall submit the minutes to the Board Secretary for review and signature.

Adopted by the Board of Trustees of the
Jericho Public Library December 8, 2014
Reviewed and Reaffirmed November 15, 2022

# PERSONNEL

November 7, 2022

Angela Cinquemani
Director, Jericho Public Library
1 Merry Lane
Jericho, New York 11753

Dear Angela,

Please accept this letter as notice of my resignation from Jericho Library as a part time adult reference librarian. My last day will be November 14, 2022.

I will be moving out of state soon and am therefore unable to continue my position here. I have thoroughly enjoyed my time at JPL and have learned so much from my co-workers and supervisors alike. I especially enjoyed taking on more responsibilities in the last few months, and will miss the lovely staff and their positive attitudes.

Thank you for giving me the oppportunity to work at your wonderful library. I wish you and your staff the best and I look forward to keeping in touch with you in the future.

Sincerely,

A. Beatrice Barbella

Cc: Sarah Okano

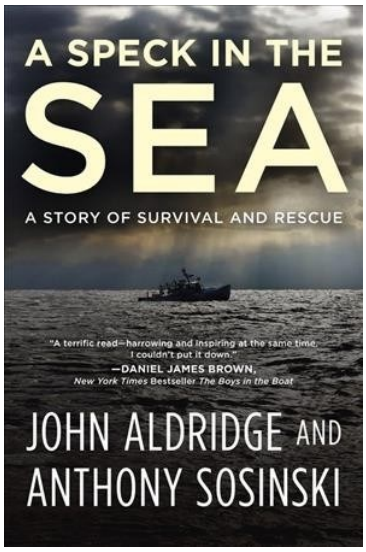
# ATTACHMENTS

LONG ISLAND READS
One Island—One Book

# THE 2023 PICK IS IN!

## *A Speck in the Sea: A Story of Survival and Rescue*

by John Aldridge and Anthony Sosinski




The Long Island Reads Committee is pleased to announce that we have selected ***A Speck in the Sea: A Story of Survival and Rescue*** by Long Island residents John Aldridge and Anthony Sosinki.

Two veteran sailors who co-own and operate a Montauk lobster boat recount the 2013 search-and-rescue mission for co-author John Aldridge, describing how his partner, their families, the local fishing community, and the U.S. Coast Guard in three states mobilized an unprecedented and ultimately successful operation.

**Why *A Speck in the Sea?***

- "... the book takes readers into the water with Aldridge as he shares first-person accounts of shark encounters and the mind games he played while clinging to his rubber boots to stay afloat. Sections written in the third person recount the immense battle the U.S. Coast Guard, search-and-rescue aircraft, and a slew of volunteers (including singer Jimmy Buffet) waged against time to find Aldridge before the ocean claimed him. A rich backstory—including complicated personal lives and deep family histories—adds depth to this page turner." - *PW Annex Reviews*
- This title offers a variety of topics and themes which lend themselves to programming and book discussions, including commercial fishing, lobstering, marine search and rescue, trauma, and the history and future of Long Island maritime communities.
- *A Speck in the Sea is available in hardcover, audio CD, ebook and downloadable audiobook formats.*
- Long Island Reads will honor John and Anthony at a ceremony in April 2023, ten years after John's rescue.

Long Island Reads takes place annually throughout the month of April. Many Nassau and Suffolk County libraries feature Long Island Reads programs and book discussions during National Library Week (April 16-22, 2023).

For more information contact:
Suffolk co-chair: Mara Zonderman / maraz@westhamptonlibrary.org
Nassau co-chair: Deborah Kinirons / dkinirons@uniondalelibrary.org
www.longislandreads.org

**JERICHO PUBLIC LIBRARY**
**USAGE AND STATISTICS**
**2022 - 2023**

| | JUL 2022 | AUG 2022 | SEP 2022 | OCT 2022 | NOV 2022 | DEC 2022 | JAN 2023 | FEB 2023 | MAR 2023 | APR 2023 | MAY 2023 | JUN 2023 | TOTAL 2022 - 2023 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHILDREN'S DEPT - PROGRAMS | 27 | 22 | 17 | 22 | | | | | | | | | 88 |
| CHILDREN'S DEPT - ATTENDEES | 377 | 346 | 244 | 272 | | | | | | | | | 1,239 |
| TEEN DEPT - PROGRAMS | 10 | 9 | 4 | 9 | | | | | | | | | 32 |
| TEEN DEPT - ATTENDEES | 105 | 115 | 65 | 91 | | | | | | | | | 376 |
| ADULT DEPT - PROGRAMS | 38 | 37 | 36 | | | | | | | | | | 111 |
| ADULT DEPT - ATTENDEES | 275 | 544 | 714 | | | | | | | | | | 1,533 |
| NEW LIBRARY CARDS | 99 | 127 | 94 | 86 | | | | | | | | | 406 |
| LIBRARY VISITORS | 4,527 | 5,442 | 6,689 | 5,312 | | | | | | | | | 21,970 |
| WIFI SESSIONS | 16,073 | 25,112 | 42,974 | 51,680 | | | | | | | | | 135,839 |
| WEBSITE USERS | 5,068 | 7,434 | 5,421 | 5,701 | | | | | | | | | 23,624 |
| CIRCULATION CHECKOUTS | 13,392 | 13,530 | 10,348 | 10,992 | | | | | | | | | 48,262 |
| SOCIAL MEDIA FOLLOWERS | | | | | | | | | | | | | |
| FACEBOOK | 717 | 740 | 770 | 941 | | | | | | | | | 3,168 |
| INSTAGRAM | 1,007 | 1,014 | 1,021 | 1,028 | | | | | | | | | 4,070 |
| TIKTOK | 132 | 137 | 142 | 148 | | | | | | | | | 559 |
| TWITTER | 308 | 315 | 319 | 323 | | | | | | | | | 1,265 |
| YOU TUBE | 137 | 136 | 136 | 136 | | | | | | | | | 545 |
| TOTAL | 2,301 | 2,342 | 2,388 | 2,576 | | | | | | | | | 9,607 |

# COMPLETE CIRCULATION ACTIVITY (Oct 22)

| I TYPE | CHKOUTS | CHKINS | HOLDS | HI/RECLL | TOTAL # | PERCENT |
|---|---|---|---|---|---|---|
| BOOK (non fiction) | 522 | 379 | 15 | 0 | 916 | 4.5% |
| BOOK (fiction) | 742 | 557 | 20 | 0 | 1,319 | 6.5% |
| PAPERBACK | 21 | 11 | 0 | 0 | 32 | 0.2% |
| TRD PAPER (trade) | 58 | 50 | 3 | 0 | 111 | 0.5% |
| NEW (non fiction) | 265 | 204 | 8 | 0 | 477 | 2.4% |
| NEW (fiction) | 561 | 463 | 12 | 0 | 1,036 | 5.1% |
| WORLDSHARE | 6 | 3 | 0 | 0 | 9 | 0.0% |
| E-READER | 1 | 1 | 0 | 0 | 2 | 0.0% |
| SHORT LOAN | 147 | 124 | 1 | 0 | 272 | 1.3% |
| 14 DAY | 166 | 87 | 4 | 0 | 257 | 1.3% |
| 28 DAY | 4 | 3 | 0 | 0 | 7 | 0.0% |
| CAREERS | 5 | 3 | 0 | 0 | 8 | 0.0% |
| BOARD BOOK | 178 | 171 | 0 | 0 | 349 | 1.7% |
| J NFIC | 612 | 479 | 14 | 0 | 1,105 | 5.5% |
| J FICTION | 2,876 | 2,223 | 2 | 0 | 5,101 | 25.2% |
| PICTURE BOOK | 1,317 | 932 | 2 | 0 | 2,251 | 11.1% |
| EASY READ | 556 | 402 | 1 | 0 | 959 | 4.7% |
| HOLIDAY | 130 | 44 | 0 | 0 | 174 | 0.9% |
| J 14DAY | 12 | 12 | 0 | 0 | 24 | 0.1% |
| J 28DAY | 1 | 0 | 0 | 0 | 1 | 0.0% |
| J BINGE BOX | 6 | 5 | 0 | 0 | 11 | 0.1% |
| J VOX BOOK | 46 | 51 | 0 | 0 | 97 | 0.5% |
| J PLAYAWAY LAUNCHPAD VIDEO | 1 | 1 | 0 | 0 | 2 | 0.0% |
| J PLAYAWAY LAUNCHPAD | 6 | 7 | 0 | 0 | 13 | 0.1% |
| DVD NEW 3/DAY | 198 | 190 | 2 | 0 | 390 | 1.9% |
| J DVD /7 DAY | 116 | 86 | 0 | 0 | 202 | 1.0% |
| DVD /7 DAY | 353 | 264 | 8 | 0 | 625 | 3.1% |
| CD MUSIC | 30 | 22 | 0 | 0 | 52 | 0.3% |
| CD MUSIC NEW | 19 | 17 | 0 | 0 | 36 | 0.2% |
| BLU-RAY DISC | 25 | 13 | 0 | 0 | 38 | 0.2% |
| A/V KIT | 2 | 1 | 0 | 0 | 3 | 0.0% |
| CD BOOK NEW | 35 | 24 | 1 | 0 | 60 | 0.3% |
| CD BOOK | 34 | 29 | 1 | 0 | 64 | 0.3% |
| DVD NONFIC | 16 | 12 | 0 | 0 | 28 | 0.1% |
| DVD NEW 7/DAY | 37 | 32 | 0 | 0 | 69 | 0.3% |
| GRAPHIC NOVEL | 9 | 12 | 0 | 0 | 21 | 0.1% |
| LARGE TYPE NON-FICTION | 10 | 10 | 0 | 0 | 20 | 0.1% |
| PLAYAWAY | 6 | 2 | 0 | 0 | 8 | 0.0% |
| VIDEO GAME | 48 | 25 | 0 | 0 | 73 | 0.4% |
| MAGAZINE | 88 | 53 | 3 | 0 | 144 | 0.7% |

# COMPLETE CIRCULATION ACTIVITY (Oct 22)

| I TYPE | CHKOUTS | CHKINS | HOLDS | HI/RECLL | TOTAL # | PERCENT |
|---|---|---|---|---|---|---|
| J KIT | 13 | 12 | 0 | 0 | 25 | 0.1% |
| FAMILY | 14 | 16 | 0 | 0 | 30 | 0.1% |
| NEW LARGE TYPE (FIC) | 64 | 39 | 6 | 0 | 109 | 0.5% |
| LARGE TYPE (FIC) | 66 | 57 | 5 | 0 | 128 | 0.6% |
| BIOGRAPHY | 77 | 47 | 3 | 0 | 127 | 0.6% |
| MYSTERY | 54 | 31 | 2 | 0 | 87 | 0.4% |
| SCIENCE FICTION | 24 | 18 | 0 | 0 | 42 | 0.2% |
| TRAVEL | 148 | 98 | 1 | 0 | 247 | 1.2% |
| BLU-RAY DISC NEW | 37 | 41 | 0 | 0 | 78 | 0.4% |
| J CD MUSIC | 26 | 21 | 0 | 0 | 47 | 0.2% |
| J MAGAZINE | 48 | 24 | 0 | 0 | 72 | 0.4% |
| MISC | 32 | 18 | 0 | 0 | 50 | 0.2% |
| TEEN FIC | 246 | 175 | 1 | 0 | 422 | 2.1% |
| TEEN NONFIC | 73 | 43 | 0 | 0 | 116 | 0.6% |
| TEEN PB | 155 | 163 | 0 | 0 | 318 | 1.6% |
| TEEN DVD /7 DAY | 20 | 21 | 0 | 0 | 41 | 0.2% |
| J CD BOOK U | 7 | 8 | 0 | 0 | 15 | 0.1% |
| TEEN CD MUSIC | 1 | 1 | 0 | 0 | 2 | 0.0% |
| TEEN 14 DAY | 3 | 1 | 0 | 0 | 4 | 0.0% |
| TEEN DVD NEW | 0 | 1 | 0 | 0 | 1 | 0.0% |
| J DVD NEW | 22 | 16 | 1 | 0 | 39 | 0.2% |
| J DVD NF/ 7 DAY | 2 | 2 | 0 | 0 | 4 | 0.0% |
| J WORLD LANGUAGE | 12 | 8 | 0 | 0 | 20 | 0.1% |
| A WORLD LANGUAGE | 67 | 53 | 0 | 0 | 120 | 0.6% |
| ADULT ROKU | 24 | 19 | 0 | 0 | 43 | 0.2% |
| J ROKU | 1 | 0 | 0 | 0 | 1 | 0.0% |
| MUSEUM PASS | 155 | 152 | 0 | 0 | 307 | 1.5% |
| HOTSPOT | 13 | 14 | 0 | 0 | 27 | 0.1% |
| LAPTOP | 1 | 1 | 0 | 0 | 2 | 0.0% |
| LAPTOP CHARGERS | 4 | 4 | 0 | 0 | 8 | 0.0% |
| I PHONE CHARGER | 14 | 14 | 0 | 0 | 28 | 0.1% |
| LILINK Requestable Print | 269 | 167 | 0 | 0 | 436 | 2.2% |
| LILINK Requestable Media | 35 | 39 | 0 | 0 | 74 | 0.4% |
| No Code | 0 | 0 | 766 | 0 | 766 | 3.8% |
| Total | 10,992 | 8,328 | 882 | 0 | 20,202 | 100.0% |

**Museum Passes** **October 2022**

| Museum (Number of Passes Per Museum) | Annual Cost | # of Reservations | 2022 | 2021 |
|---|---|---|---|---|
| *American Airpower Museum (1) | 450.00 | 4 | 36 | 56 |
| *Children's Museum of Manhattan (2) | 325.00 | 5 | 50 | 30 |
| Clark Botanic Garden (1) | 75.00 | 4 | 22 | 41 |
| Cold Spring Harbor Fire House Museum (1) | 40.00 | 0 | 5 | 5 |
| *Cold Spring Harbor Fish Hatchery & Aquarium (1) | 300.00 | 6 | 75 | 98 |
| Cradle of Aviation/Firefighter's Museum (1) | 1,400.00 | 4 | 50 | 64 |
| Empire Pass (3) | 195.00 | 15 | 91 | 133 |
| Fire Island Lighthouse | 175.00 | 5 | 34 | 62 |
| *Frick Collection (1) | 200.00 | 2 | 13 | 21 |
| *Garvies Point Museum and Preserve (2) | 175.00 | 1 | 41 | 51 |
| *Guggenheim (2) | 500.00 | 0 | 50 | 43 |
| *Harbes Barnyard Adventure (1) *pass added on 5/1/22 | 1,199.00 | 16 | 99 | new pass |
| Heckscher Museum of Art (1) | 225.00 | 0 | 19 | 20 |
| *Hofstra University Museum of Art (1) *pass added on 4/25/22 | 50.00 | 0 | 4 | new pass |
| *Intrepid Sea, Air & Space Museum (1) | 500.00 | 2 | 52 | 44 |
| Long Island Children's Museum (3) | 3,510.00 | 12 | 133 | 151 |
| Museum of Modern Art (2) | 1,500.00 | 8 | 82 | 94 |
| Museum of the City of New York (1) | 250.00 | 0 | 6 | 8 |
| *Nassau County Museum of Art (2) | 500.00 | 11 | 106 | 153 |
| New York Botanical Garden (1) | 650.00 | 4 | 39 | 64 |
| *New York Hall of Science (1) *reopened on 2/19/22 | 600.00 | 9 | 68 | 27 |
| *New York Transit Museum (2) | 150.00 | 0 | 6 | 15 |
| *New-York Historical Society (2) | 160.00 | 5 | 13 | 57 |
| *Old Bethpage Village Restoration (1)*Opened for season on 4/8/22 | 350.00 | 4 | 36 | 57 |
| *Old Westbury Gardens (2)*Opened for season on 4/1/22 | 350.00 | 38 | 236 | 276 |
| *Raynham Hall Museum | 202.50 | 2 | 8 | 4 |
| Sands Point Preserve Conservancy (2)*Pass added on 4/28/22 | 75.00 | 9 | 25 | new pass |
| *Storm King Art Center | 125.00 | 12 | 49 | 23 |
| *Vanderbilt Museum & Planetarium (1) | 600.00 | 13 | 98 | 87 |
| *Walt Whitman Birthplace State Historic Site (1) | 75.00 | 1 | 3 | 5 |
| *Whaling Museum, Cold Spring Harbor (1) | 200.00 | 0 | 24 | 12 |
| 29 | $15,106.50 | 195 | 1651 | 1701 |

Print on Demand Passes (*) are valid for 1 day (the day of the visit). Pick-up/Return Passes are checked out for 3 days.

The Jericho Public Library has memberships to 30 museums. Some museums include two or three passes per membership; some only include one pass per membership. Each pass admits 2-6 people (depending upon the membership). Therefore, the total number of circulations could be interpreted to serve between 486-1,458 Jericho residents this month.

Jericho Public Library
November & December 2022 Newsletter
FOUR STAR LIBRARY by LIBRARY JOURNAL

## *Sundays at the Library*

**In-Person**

**Sasha Papernik & Our Band presents**

### LANDSCAPES

**Sunday, November 13th at 2:00 PM**

Our Band's award-winning songs draw from the classics to Gershwin and Tin Pan Alley to Appalachia, Eastern Europe and even the spine-tingling harmonies of the Everly Brothers and the craft of Burt Bacharach. Sasha Papernik and Justin Poindexter are thrilled to present a program of their new repertoire as well as music that inspires them, all served with wit, virtuosity and close harmony.

***Tickets are required and available to ALL. Two tickets per person. Non-ticket holders will be seated as space allows.***

**This program is co-sponsored by the Jericho Public Library and the Town of Oyster Bay Distinguished Artists Concert Series.**

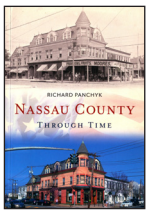
**Hybrid**

**Nassau County Historical Society presents**

### THE HIDDEN HISTORY of NASSAU COUNTY

**with Richard Panchyk, Author, Historian**

**Sunday, December 4th at 2:00 PM**




Nassau County was born at an auspicious and exciting time, on the cusp of a new century and a major transition. It went from a series of quiet farming communities to a hub for industry, playground for the rich, a training ground for soldiers heading to war and a cradle for the nascent aviation industry. In this illustrated talk, Richard Panchyk shows the changes Nassau has gone through and uncovers some of the hidden remnants of a time long gone. Books will be available for purchase and signing following the program.

***Tickets are NOT required for this program. Register online if you want to attend this program virtually.***

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**In-Person**

### PURE JOY: THE HOLIDAY EDITION

**with Paige Patterson**

**Sunday, December 11th at 2:00 PM**

***Tickets are required. Two tickets per person. Non-ticket holders will be seated as space allows.***

Paige Patterson is proud to debut her crowd pleasing show at the Jericho Library. Join her as she performs holiday music which will revive your memories of a bygone era and restore your faith in the timeless power of music. Enjoy classics like *White Christmas*, *Santa Baby* and *Winter Wonderland*. Paige will sing soulful songs such as *Please Come Home for Christmas*, *Merry Christmas Baby* and the *Christmas Song*. This program will be a delightful addition as we celebrate the holiday season.

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***The items listed below are not eligible for automatic renewals:***

- **Items with a Hold**
- **Museum Passes**
- **Roku Sticks**
- **Hotspots**

## We are pleased to introduce AUTOMATIC RENEWALS

**The Jericho Public Library will implement automatic renewals for our cardholders beginning November 1, 2022. Eligible items will automatically renew one time. The current due date will be extended – adding another loan period. There is no need to sign up for this new cardholder benefit – it's automatic!**

## *Book Discussions*

**Listeners are welcome!**

### Hybrid
### A Booktastic Discussion

with **Lisa Jones, JPL Librarian**

**Thursday, November 3rd at 1:00 PM**

**Lessons in Chemistry**

**by Bonnie Garmus**

A frustrated chemist finds herself at the helm of a cooking show that sparks a revolution. Welcome to the 1960s, where a woman's arsenal of tools was often limited to the kitchen — and where Elizabeth Zott is hellbent on overturning the status quo one meal at a time.

**Thursday, January 5th at 1:00 PM**

**Signal Fires**

**by Dani Shapiro**

On a summer night three teenagers have been drinking. One of them gets behind the wheel of a car, and, in an instant, everything changes leaving deep, dark secrets in its place. Years later a young boy finds connections no one else sees causing past events to come hurtling back.

### Virtual
### Talk About Books

**An Evening Book Discussion**

with **Fran Cohen**

**Tuesday, November 15th at 7:00 PM**

**Horse**

**by Geraldine Brooks**

Three stories, three time frames all connected by the greatest racehorse in American History. A sweeping historical fiction of spirit, obsession and injustice.

**Tuesday, December 20th at 7:00 PM**

**The Violin Conspiracy**

**by Brendan Slocumb**

Both engaging and suspenseful, this literary thriller transports us to the world of classical music and the theft of a family heirloom.

### Hybrid
### The Passionate Reader

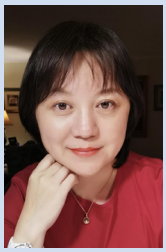
**An Afternoon Book Group** with **Mary Hirdt**

**Thursday, December 1st at 1:00 PM**

**Black Cake**

**by Charmaine Wilkerson**

Deeply evocative and beautifully written, *Black Cake* is an extraordinary journey through the life of a family changed forever by the choices of its matriarch.



Sunnie Zhang，七零后，专栏作者，热爱阅读，美食，旅行。

《三体》是刘慈欣创作的长篇科幻小说。作品讲述了地球人类文明和三体文明的交流、博弈及两个文明在宇宙中的兴衰历程。其英文译本获得了第 73 届雨果奖最佳长篇小说奖。《黑暗森林》是三部小说中的第二部，也是对人性探讨最多的一部。Netflix 剧集《三体》将于 2023 年上映，现在正是了解这个科幻故事的最佳时机。

*Sunnie Zhang is a columnist who loves reading, food and travel. She will lead a book discussion of The Dark Forest in Chinese. Copies of the book will be available in Chinese at the Circulation Desk.*

### In-Person ~ A Chinese Book Discussion

**Friday, January 13th at 10:30 AM**

**The Dark Forest**

**by Liu Cixin**

*The Three-Body Problem* is a science fiction series about the communication and fight between humans on earth, Trisolaran aliens and the rise and fall of both civilizations. Its English edition won the 73rd Hugo Award for Best Novel. *The Dark Forest* is the second book in a series of three. Netflix will release *The Three-Body Problem* in 2023. Now is the perfect time to read about this popular, award winning story.

## *Virtual Medicare Made Easy*

### All You Need to Know About Medicare

with **Marie Cantone**

**Thursday, November 3rd at 7:00 PM**

MEDICARE

***Register online to receive a Zoom link.***

This program is designed to take the "confusion" out of all the options available so you are able to make the "RIGHT" choices. Marie will review the basics of Medicare, supplementary insurance, advantage plans, prescription drug plans, the "donut" hole, eligibility requirements and enrollment windows. Also discussed will be the changes effective in 2023.

## Winter Loans
## Take us along on your travels!

***Children and adult older fiction may be checked out beginning December 12th. Books will be due back March 6th.***

## HOLIDAY HOURS

Closed Thanksgiving Day
Thursday, November 24th

Early Closing Christmas Eve
Saturday, December 24th at 12:30 PM

Closed Christmas Day
Sunday, December 25th

Early Closing New Year's Eve
Saturday, December 31st at 12:30 PM

Closed New Year's Day
Sunday, January 1st

## *Art Lectures*

### Hybrid ~ The Tudors
**Art & Majesty in Renaissance England**
with **Professor Thomas Germano**
**Thursday, November 10th** at **2:00 PM**

England's Tudor dynasty was a thriving home for the arts. The demanding, high-stakes royal patronage by Henry VIII and England's first two reigning queens, Mary and Elizabeth, enlisted a truly cosmopolitan cadre of artists. This visual lecture relates to the Metropolitan Museum of Art's exhibition on view from October 10, 2022 through January 8, 2023.

### Hybrid ~ The Art of Vienna
with **Mary Maguire**
**Monday, December 5th** at **2:00 PM**

No other city in the world evokes the elegance and charm of Vienna. Whether it's the classical music of Mozart and Beethoven, the gloriously gilded art of Gustav Klimt, the thrill and precision of the Lipizzaner Stallions, or the aroma and taste of the Sacher Torte, mit slag, of course. Vienna has it all! We will run rings around the Ringstrasse, stopping in at cathedrals, palaces and art museums. And as Billy Joel wrote in his classic song *Vienna Waits For You*, on the afternoon of December 5th at the JPL.

### Virtual ~ Murals in New York City
with **Sylvia Laudien-Meo**
**Wednesday, December 7th** at **2:00 PM**

We can trace the history of mural art back to prehistoric cave painting. It has played an important role in NYC since 1900 when an important Beaux Arts building like the Appellate Court House on Madison Square was so richly decorated with paintings complementing its architectural detail. Other examples are the Cunard building and Rockefeller Center, with its Mexican influence. The Depression Era saw an explosion of WPA murals in public buildings, including schools and post offices. There are still murals all over the city. The tradition is now firmly in the hands of international street artists who continue to teach us valuable lessons. Join us and take a peek at the Murals in the city!

### Hybrid ~ Cubism & the Trompe l'Oeil Tradition
with **Professor Thomas Germano**
**Thursday, December 15th** at **2:00 PM**

Cubism is a modernist style that rebelled against Renaissance perspective and engaged with the tradition of trompe l'oeil painting, (French: "to deceive the eye.") The cubists including Picasso, Braque, Gris among others, sought to combine flat picture planes with illusory images, introducing the "real" world into the pictorial one and the inclusion of new print media and advertising. Professor Thomas Germano will present a visual lecture summarizing the exhibition at the Metropolitan Museum of Art through January 22, 2023.

## *In-Person ~ News Currents*
with **Elinor Haber**

**Tuesdays** at **2:00 PM**
**November 22nd & December 27th**

Join Elinor to participate in an informal exchange about topics of the day–the international, national and local scene. We'll focus on trends that affect us now and in the future. Bring your thoughts, issues and a friend to join in the discussion.

## *In-Person ELL Registration*

### English Language Learners (ELL)
with **Literacy Nassau**
**Thursday, January 6th** from **9:30 AM** to **1:30 PM**
**BY APPOINTMENT ONLY**
**www.literacynassau.org/appointment**
**call: 516-867-3580 email: jdaprile@literacynassau.org**
***Classes begin the week of January 16 through the week of March 27.***

**In November**
Artists from the Jericho Schools

**Meet the Artists at the Closing Reception**
**Tuesday, November 29th at 7:00 PM**
***The Public is Invited to Attend***

**Art In December**

Life Iterations
Paintings by Anu Annam

**Meet the Artist Reception**
**Saturday, December 10th from 2:00 to 4:00 PM**
***The Public is Invited to Attend***

## *Hybrid Great Performers*
with **Marc Courtade**

### David Niven
**The Moon's A Balloon**
**Friday, November 18th** at **2:00 PM**

David Niven was a British actor known for his wit, class, elegance and humor. His acting career spanned 50 years, was interrupted during World War II to serve in the British Army. Niven's career resurged in the late 1950s when he won an Academy Award as Best Actor for *Separate Tables*. He became even more popular, appearing in big budget war and action films, as well as suave comedies, including several Pink Panther films. Niven also had success as a writer, including his well known autobiography *The Moon's a Balloon*.

### Ellen Burstyn
**Always Luminous**
**Friday, December 16th** at **2:00 PM**

Ellen Burstyn is one of America's most highly regarded actresses. She found success in film, on stage and in television. Burstyn had been working for over a decade when she rose to fame in *The Last Picture Show* in 1971. She is one of 20 performers to win the "triple crown" of acting. She won the Academy Award as Best Actress for *Alice Doesn't Live Here Anymore* in 1974, the Tony Award for *Same Time, Next Year* and an Emmy Award in 2008. This talk will remind us why a performance by Ellen Burstyn is synonymous with good acting.

## *Virtual ~ Profiles*
with **Dr. William Thierfelder**

### The 60-Minute Universe
**Monday, November 21st** at **2:00 PM**

Join Dr. Thierfelder for this program based on his spotlight tour of the Hall of the Universe at the American Museum of Natural History. He will take us from the early years of the universe to space exploration today and discuss the remarkable formation of the stars to the planets of our solar system.

### A Dozen Christmas Jewels
**Monday, December 12th** at **2:00 PM**

Instead of the usual holiday programs, we will look at a dozen books and stories that are wonderful in their own way and deserve more than just a little Christmas love. We will touch upon works by O. Henry, Van Dyke, Alcott, L. Frank Baum, Washington Irving and others whose holiday narratives are inspiring and worth our time and effort!

## *Virtual ~ Entertainment*

### Gene Kelly:
**Singing and Dancing in the Rain**
with **Brian Rose**
**Monday, November 28th** at **2:00 PM**

Gene Kelly is one of the most engaging and influential dancers to ever set foot in Hollywood. Within a few years he had transformed not only the nature of male dancing but also the crucial role the camera played in making dance come alive on the big screen. Starting in the 1940s, Gene Kelly created dozens of classic numbers which helped to define the American movie musical and which continues to delight audiences of all ages around the world. This presentation will survey Kelly's remarkable achievements and examine his enduring impact on Hollywood dancing.

## BOARD OF TRUSTEES

Tuesday, November 15th at 7:00 PM
Tuesday, December 13th at 7:00 PM
***The public is invited to attend.***

## *In-Person Craft Program*

with **Sue Barrell**

***Space is limited.***
***Registration is required for this program.***

### Pressed Flower Elephants

**Wednesday, November 30th** at **6:30 PM**

Pressed Flower Art is the latest craze in the craft world! Join us and learn this technique using dried flowers, collage and watercolor. Pre-made templates will be supplied, or use your creativity to make your own design. Have fun and go home with beautiful artwork to frame!

## *Hybrid*
## *What Do You Know About Santa?*

### A Visual History of Santa

with **Chris Vivas**

**Tuesday, December 20th** at **2:00 PM**

The legend of Santa began with St. Nicholas in modern-day Turkey. Christmas was banned in England and the during the early days of Colonial America. The image of Santa was largely a product of commercialism. Join us as we explore the visual image of this iconic symbol of Christmas, generosity and the season of giving.

## *Local History ~ Honoring Our Vets*

The Local History Display Case on the 2nd floor will honor our fallen war veterans from Long Island's past.

## Virtual Meditations

**Guided Meditation for Self Healing**
**with Patricia Anderson**

**Tuesdays at 11 AM**
**November 1, 15, 22, 29**
**December 6, 13, 20**

## *In-Person Cooking Demonstrations*

### Winter Fruits & Vegetables

with **Andrea Massop-Ramos, MCN**

***Cost: $3.00 per person (Non-refundable)***

**Saturday, November 12th** at **11:00 AM**

We will explore the benefits of cooking and eating winter fruits and vegetables! Andrea will cook them into tasty samples for you to taste. *Andrea is a clinical nutritionist and private health chef.*

***Space is limited.***
***Register online or at the Circulation Desk by November 7th.***

### Table Top Adventures
### Holiday Gifts from Your Kitchen

with **Lucy Van Horn**

***Cost: $3.00 per person (Non-refundable)***

**Saturday, December 3rd** at **11:00 AM**

Join Lucy as she shows us how to prepare some delicious treats for us to give as gifts . . . or keep for ourselves! There will be tipsy apricot date tea cakes, ham and leek muffins with a tasty fruit & nut spread and a cookie - Brutti Ma Buoni which translates to "ugly but good." More recipes, more enjoyment for our taste buds!

***Space is limited.***
***Register online or at the Circulation Desk by November 28th.***

## Virtual ~ Protect Yourself

**Scams & Exploitation**
with **Manda Kristal,**
**Family & Children's Association**
**Senior Financial Unit**
**Wednesday, January 4th** at **2:00 PM**

FAMILY & CHILDREN'S ASSOCIATION

This program was designed with seniors in mind to assure that they have the knowledge which will help maintain financial stability and protect against becoming victims of financial fraud and scams. You will learn to recognize scams related to the Coronavrius, Social Security Administration, IRS, being a grandparent, Amazon, Microsoft and more.

***Leave with information about:***

- What is financial abuse and exploitation
- Who is targeted and why
- Ways by which financial abuse and exploitation occur
- Scams to be aware of
- Suspicious activities and possible signs of financial abuse
- Ways to protect yourself from financial abuse and exploitation
- What to do if you have been a victim

give the gift of warmth!

**NOVEMBER 18 through DECEMBER 21**

Legislator Drucker in partnership with the LI Coalition for the Homeless is conducting a month-long coat drive. Please consider giving the gift of a clean, gently used or new coat, scarf, hat and/or gloves for all ages and sizes. The Jericho Library will have a box in the lobby for easy drop-

## Tell Us Your Library Story

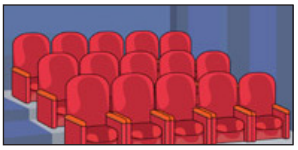
**For All Ages**

Everyone loves a good story.
Did the library help you find happiness in reading?
Was there a librarian who changed your life?
What's your favorite thing about the library?

***Share your favorite library memory and you will be entered into a raffle to win a gift card!***

Send your memory to
programming@jerichолibrary.org
or drop it off at the Circulation Desk by December 19th.
***Make sure to include your name and phone number!***

## In-Person Movies



**Wednesday, November 16th** at **2:00 PM**
**Drama/Music/Romance**

**I'll Find You** - A Catholic opera singer and a Jewish violin virtuoso dream of performing together at the legendary Carnegie Hall in New York City, but the German invasion of Poland tears them apart. Starring Adelaide Clemens, Leo Suter, Stephen Dorff.
Not Rated. 1 hour, 56 minutes.

**Wednesday, December 21st** at **2:00 PM**
**Drama/Romance/Western**

**The Power of the Dog** - Charismatic rancher Phil Burbank inspires fear and awe in those around him. When his brother brings home a new wife and her son, Phil torments them until he finds himself exposed to the possibility of love. Starring Benedict Cumberbatch, Jesse Plemons, Kirsten Dunst, Kodi Smit-McPhee.
Rated R. 2 hours, 6 minutes.

## In-Person Defensive Driving

Completion of this program entitles you to a NYS insurance discount and point reduction.
**Bring your NY State Driver License and a pen to class. Masks are suggested.**

*Temperature fluctuates...bring a sweater or jacket!*
*Bring your lunch. Coffee and tea will be available.*

**It is Well Driving School**

**No refunds unless class is cancelled.**
**Cost: $30.00 - In-person registration ONLY.**
**Make your check payable to**
***"It Is Well Driving School"***
**Check must be submitted when signing up.**

**Saturday, January 28th** from **9:30 AM** to **4:30 PM**
**This class is for all ages.**
***Jericho cardholders may register immediately.***
***Registration opens to all November 14th.***

# TEEN SCENE

## NOVEMBER/DECEMBER PROGRAMS FOR TEENS IN GRADES 6 THROUGH 12 (UNLESS NOTED OTHERWISE)

C2education

### Find & Secure Competitive Summer Internships

**Thursday, November 10 @ 7 PM**

For Grades 9 through 12. Parents welcome!

Learn how to research and find competitive Summer Internships, as well as what steps to take to complete a successful application.

### Study Skills Workshop: Getting Ready for Midterms

**Tuesday, December 20 @ 7 PM**

For Grades 6 through 12. Parents welcome!

Learn how to create a study plan, tips for staying organized, when & where to study, and more!

### Online Practice Test: SAT or ACT

The Princeton Review

**Saturday, November 12 @ 9 AM**

After your practice test, Princeton Review will provide a comprehensive report detailing your strengths and weaknesses.

### Dungeons & Dragons: Treasure in the Sky

**Saturday, November 12 @ 2 PM**

A magical item of great power has been stolen by Sky Pirates. Will you be able to reclaim it before it falls into the wrong hands?

### Fairies Quest

**Saturday, December 10 @ 11 AM**

Our adventurers are sent on a quest to find a magical being in the strange land of the fairies.

### Harvest Chocolate Dessert Platter

**Saturday, November 19@ 2 PM**

Create your own holiday dessert platter with chocolate dipped tasty treats. Bring your finished platter to your family's holiday gathering!

### Smash Bros. Tournament

**Tuesday, November 22 @ 7 PM**

Battle your friends to determine who is the true champion in Super Smash Bros. Ultimate!

### Animated Movies:

#### The Secret World of Arrietty

**Saturday, November 26 @ 2 PM**

Arrietty's secret friendship with Shawn could be big trouble for her family.

#### Castle in the Sky

**Friday, December 30 @ 2 PM**

A boy and a girl with a magic crystal race against pirates and foreign agents searching for a legendary floating castle.

### Pressed Flower Elephants

**Wednesday, November 30 @ 6:30 PM**

Make a beautiful piece of artwork to take home using pressed flowers and watercolor paints.

# TEEN SCENE

## NOVEMBER/DECEMBER PROGRAMS FOR TEENS IN GRADES 6 THROUGH 12 (CONT'D)

### Scandinavian Paper Star

**Monday, December 5 @ 6 PM**

Create a beautiful three-dimensional Scandinavian paper star, then take it home and hang it to brighten your room this winter!

### Take & Make Gingerbread House

**Register now for a kit, then pick it up Monday, December 12 after 1 PM**

Decorate your preassembled Gingerbread House Kit at home using the materials provided.

***One kit per family.***

*Pick up your kit in the Children's Room*

## COMMUNITY SERVICE OPPORTUNITIES

Earn 1 hour of community service credit for each of these programs:

### Snowman Candy Jar

**Tuesday, November 8 @ 7 PM**

Decorate a jar to look like a snowman. The festive jars will be filled with candy and donated to a local nursing facility to spread some cheer!

### Snowflakes for Seniors

**Wednesday, December 21 @ 5 PM**

Paint and decorate 2 hanging snowflakes with sequins. String them together and they will be brought to a local senior center to help brighten up their space!

## Need homework help? SAT/ACT Test Prep?

tutor.com™

A Service of The Princeton Review®

Jericho Public Library provides up to 15 free Tutor.com sessions per week for each valid & current library card holder. Please sign in or create a Tutor.com account using your library card number and a password to connect for your sessions.

Find tutor.com under Online Resources on our website or the JPL app.

# Children's Room

## All Programs Are In-Person Unless Otherwise Noted

• Program registration is required unless otherwise noted. • Please come into the Children's Room to check in before each program.

• Programs are best suited for the ages indicated.

## STORYTIMES

### Pajama Storytime

**(Ages 3 years to K)**
**Thursdays at 7:00 PM**
**November 3, 17, December 15, 22**
Children will enjoy 1/2 hour of stories and make a craft.

### Saturday Storytime

**Ages birth to 30 months)**
**Saturdays at 10:30 AM**
**November 5th & December 3rd**
Join us for this interactive program of Mother Goose rhymes, songs, stories and more!

### Sing 'n Swing

**(Ages 2 to 5 years)**
**Tuesdays at 10:30 AM**
**November 8, 15, 22, 29, December 13, 20**
This is a Mommy & Me program of stories, songs, rhymes and fingerplays. A parade will follow!

### Sensory Storytime

**(Ages 2 to 5 years)**
**Wednesday, November 16th at 11:00 AM**
**Friday, December 16th at 11:00 AM**
This is a special program designed for children who may need extra sensory support. It combines traditional storytime components with sensory elements to enhance the experience.

### Marionette Storytime

**(Grades 3 to 5)**
**Wednesday, November 16th at 7:00 PM**
At this special storytime you will learn to make a marionette to keep as a friend.

### Thanksgiving Stories on a Sunday Afternoon

**(Grades K to 3)**
**Sunday, November 20th at 1:30 PM**
Celebrate with Thanksgiving stories, songs, a short film and a craft.

### New Year's Party Time

**(Grades K to 3)**
**Wednesday, December 28th at 7:00 PM**
Ring in the New Year at our celebration complete with a craft, dance party and countdown!

## BABIES & TODDLERS

### Songs for Baby's Day

**(Ages birth to 30 months)**
**Wednesdays at 10:30 AM**
**November 2nd & December 7th**
Come and enjoy this literacy building, fun and educational musical storytime.

### 1, 2, 3 Full STEAM Ahead

**(Ages 18 months to 5 years)**
**Wednesdays at 10:30**
**November 9th & December 14th**

These preschool STEM programs include music, movement, fine and gross motor development and storytelling followed by a craft!

### Jump for Joy

**(Ages 18 months to 5 years)**
**Fridays at 10:30 AM**
**November 11th & December 9th**
Join us for a lively program of music and group activities for you and your child.

### Virtual Elementary Science

***Materials for these programs will be listed when registering online.***

**(Pre-K to Grade 2)**
*Become a scientist as you conduct experiments with just a few common household materials.*

**Monday, November 14th at 7:00 PM**
**Moon Phases**
Learn about the phases of the moon!

**Monday, December 5th at 7:00 PM**
**Rainbow in a Jar**
Create a rainbow as you learn about density.

### PlayHooray

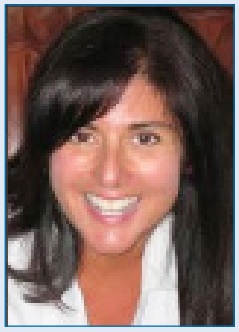
**(Ages 8 months to 5 years)**
**Wednesday at 10:30 AM**
**November 30th & December 21st**
Enjoy fun family time together singing, dancing and playing.

SYMBOL INDICATES STEAM PROGRAMS

Science • Technology • Engineering • Art • Math

## Laura Vaccaro Seeger will present a Program for Jericho Kindergartners

Jericho Kindergarten children from the Cantiague, Jackson and Seaman schools will be treated to a presentation by noted picture book author/illustrator Laura Vaccaro Seeger on Thursday, November 10th. This prolific author has won the prestigious Caldecott Award twice. This is an amazing achievement since few illustrators can claim that honor. Her picture book *One Boy* is one that all the children have heard in their classrooms. This wonderful program, intended to inspire children to read, write and draw is made possible through the coordinated efforts of the principals and teachers of Jericho kindergartners and the Jericho Public Library.



## STEAM SCENE

### Art Workshops with Amy

**(Grades 1 to 6)**

***No prior art experience necessary!***

**Thursday, November 3rd at 4:00 PM**

**Snowy Owls**

Learn about the snowy owl and how to draw them.

**Thursday, December 1st at 4:00 PM**

**The Grinch**

We all know who the Grinch is. Wouldn't it be fun to draw him? Amy will teach you how!

### Art Workshops with The Village Artist

**(Grades 3 to 6)**

**Cartooning**

**Wednesdays at 7:00 PM**
**November 9th & December 14th**

Cartooning was used by Italian masters, such as Leonardo da Vinci and Gian Lorenzo Bernini, as an exercise to define the essence of a person. You will learn how to draw cartoons in these workshops.

***No prior art experience necessary!***

### Chess

**(Grades 1 to 6)**

**Thursday, November 10th at 7:00 PM**
**Thursday, December 8th at 7:00 PM**

Whether you're new to the game or an avid player, this program will help improve your game and develop new strategies and skills.

### Native Americans

**(Grades 2 to 5)**

**Thursday, November 17th at 3:30 PM**

Take a journey back in time when the Native Americans inhabited the land. See artifacts of the Matinecock Indians whose villages were on Long Island.

### Jam Session with Adam King

**(Grades 1 to 3)**

**Wednesday, November 23rd at 7:00 PM**

In this fun program you will exercise your musical skills to collaborate with the group to create music!

### STEMtastic

**(Grades 3 to 6)**

**Tuesday, November 29th at 7:00 PM**

**Ocean Creatures & Flying Features**

Sharks & airplanes have a lot in common. Join us and build "shrockets" and launch them in the Library.

**Tuesday, December 27th at 7:00 PM**

**Creative Circuitry**

Build a message board as seen on *Stranger Things*. Then we'll use it to send messages to our friends using the power of circuitry!

### Evergreen Earth Team (EET)

**(Grades K to 5)**

**Forest Ecology**

**Tuesday, December 20th at 3:30 PM**

Learn about the layers of a deciduous forest and the animals that inhabit them. There will be a visit from live forest animals!

# DECEMBER SHOWSTOPPERS

**Tickets are required and will be available December 5th. Please show your Jericho library card when picking up tickets. Out of district residents may pick up tickets beginning December 19th as space allows.**

## Improv Theater 4 Kids

**presents**

## Improv Theater

**(Ages 4 and up)**

**Tuesday, December 27th at 11:00 AM**

Join us for a hilarious, interactive musical comedy based on audience suggestions and participation.

***Fun for the whole family!***

## Petra Puppets

**presents**

## Animal Games

**(Ages 4 and up)**

**Thursday, December 29th at 11:00 AM**

Get ready to laugh at this puppet show featuring Champion Banana Wrestling, Coat Hanger Tug of War, the Ultimate Chicken Challenge & more. Animal Games is racing to get here with a team of animal athletes ready to compete with the audience!

# SPECIAL PROGRAMS

## Snowflake Story & Craft

**(Ages 3 to 6)**

**Wednesday, December 7th at 7:00 PM**

Join us for this winter program when we read *The Snowflake Mistake* by Lou Treleaven and make a beautiful snowflake to take home.

## Take & Make Gingerbread House

**(Grades 1 to 6)**

***One Kit Per Family***

**Monday, December 12 after 1:00 PM**

Once again the JPL is offering a Gingerbread House Kit to take home. The preassembled house is ready for you and your family to decorate as you wish and enjoy the sweet treat.

***Register in advance to reserve a kit.***

## Winter Songbook Music Makers

**(PreK to K)**

**Wednesday, December 21st at 7:00 PM**

Join Adam King and enjoy the season and spirit of winter through song!

## Animals Alive

**(All ages)**

**Wednesday, December 28th at 3:30 PM**

Learn about the classifications of animals... mammal, bird, reptile and more by handling and observing them.

# PROGRAMS FOR TWEENS ONLY

**Grades 4, 5 & 6**

## Tween Book Discussion

**(Grades 5 & 6)**

***Home of the Brave***

by Katherine Applegate

**Tuesday, November 1st at 7:00 PM**

***Join us for this book discussion and get a surprise gift!***

## Evergreen Earth Team (EET)

**Endangered Species**

**Tuesday, November 15th at 3:30 PM**

Learn how to distinguish between the terms threatened, endangered and extinct and understand why so many animal populations are disappearing.

## Movable Toy Train

**Tuesday, December 6th at 7:00 PM**

Discover the mechanics of how to create a movable piece of art!

## Personal Finance & Economics

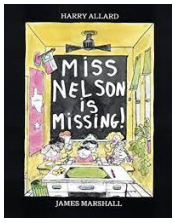
**Monday, December 12 & Tuesday December 13 at 6:00 PM**

Using Minecraft as your platform, learn about finance and economics in a fun and useful way.

## In-Person Children's Book Discussions

• Register online.
• Pick up a copy of the book
in the Children's Room prior to the program.
• We ask that the book be read before the program,
either by the child or a parent reading to the child.

### Book Discussion for Grades 1 & 2

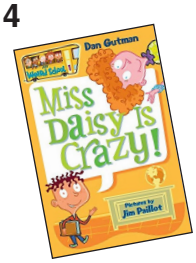



**Monday, November 7th**
at **7:00 PM**
***Miss Nelson is Missing!***
by Harry Allard

**Monday, December 19th**
at **7:00 PM**
***The Mitten***
by Jan Brett

### Book Discussion for Grades 3 & 4

**Tuesday, November 15th**
at **7:00 PM**
***Miss Daisy is Crazy***
by Dan Gutman



**Thursday, December 1st**
at **7:00 PM**
***Chocolate Fever***
by Robert Kimmel Smith

Jericho Public Library

ONE MERRY LANE • JERICHO, NEW YORK 11753-1792
(516) 935-6790
Web address: www.jerichолibrary.org

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**LIBRARY HOURS**

MONDAY.....9-9
TUESDAY.....9-9
WEDNESDAY.....10-9
THURSDAY.....9-9
FRIDAY.....9-6
SATURDAY.....9-5
SUNDAY.....12-5

SCAN ME